



# FRIDAY MORNING MEMO

## JANUARY 7, 2021

### ADMINISTRATION

- **Happy New Year:** From the City of Nassau Bay, Happy New Year! Best wishes for a prosperous and vibrant 2022!
- **January 10th City Council Meeting:** The City of Nassau Bay will host a Regular City Council meeting on Monday, January 10th at 7:00pm in the City Hall Council Chamber. The meeting will be in-person only.

City Council will consider an ordinance calling the May 7, 2022 City Officers' Election for the purpose of electing a Mayor and three Councilmembers, Positions 2, 4, and 6. Additionally, there will be presentation, discussion, and possible action on the proposed site locations for the KidCourse 1800 playground equipment.

City Council, the Planning Commission, and the Unified Development Code Advisory Committee will also meet prior to the Council meeting at 6:00pm for a one-hour joint workshop to discuss the Code Diagnostic, Annotated Table, and Zoning Conversion Table related to the development of the Unified Development Code.

Residents can provide a comment to City Council in person or via email to City Secretary Sandra Ham ([sandra.ham@nassaubay.com](mailto:sandra.ham@nassaubay.com)), which will be read aloud to City Council during the meeting. For more information about both meetings, including the meeting agendas, please visit our website at [www.nassaubay.com/75/City-Council](http://www.nassaubay.com/75/City-Council).

- **Public Works Building Temporarily Closed to the Public:** Effective Wednesday, January 5th, City of Nassau Bay Public Works offices are closed to the public and will remain closed until January 18th. Since the Public Works building's layout does not lend itself to social distancing, the decision was made to prevent the spread of COVID-19 among staff and visitors.

During this time, no Microlife, dog tags, or traps will be rented or sold. We apologize for any inconvenience this may cause our residents. For general questions, please contact the City at 281-333-4211.



- Tourism Committee January Meeting:** On Wednesday, January 5th, the newly formed Tourism Committee held their second regular meeting at the Marriott. During the meeting, Shawna Reid with the Bay Area Houston Convention and Visitors Bureau gave a presentation on the budget and goals for the group during 2022.



As well, Director of Communications and Tourism Kristin Edwards provided several updates related to a partnership agreement with Space Center Houston, an upcoming economic development conference, and the committee's meeting schedule for the remainder of the fiscal year.

On February 22nd, the Tourism Committee will participate in a workshop with strategic facilitator Ron Cox. The purpose of the workshop is to develop goals and direction for the City's Tourism efforts going forward. Members of the Tourism Committee include Councilmember Sandra Mossman, Councilmember Ashley Graves, Kristin Edwards, Melinda Mintz, Donia Blossom, Shawna Reid, Erik Blanchard, Robert Wilkinson, and Spencer Carbajal.

## POLICE DEPARTMENT

- Changes to Disabled Veteran License Plates:** A new state law changed the requirements for Texans with disabled veteran license plates who wish to park in spaces reserved for persons with disabilities. Effective January 1, 2022, to legally park in an ADA (Handicap) parking space, an individual requires either a new Disabled Veteran (DV) license plate with the International Symbol of Access (ISA, also known as the Wheelchair Symbol) or a non-expired DV plate along with a current parking placard. A DV license plate alone will no longer provide legal access to ADA (Handicap) parking spaces. [Visit the Texas Department of Motor Vehicles website for more information.](#)
- NBPD Weekly Statistics:** 97 calls for service, 9 reports, 35 traffic stops, 13 citations / 23 warnings, and 1 arrest (misdemeanor warrant).



## PUBLIC WORKS

- The Infrastructure Committee met on Tuesday, January 4th to discuss projects and pumps. The Public Works Director is working on a specification sheet for a new portable pump and various projects.
- LED conversions of the ground lighting in the Saturn median are in progress.

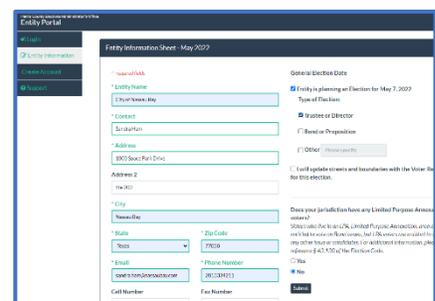


- **Swan Lagoon Park:** Fabricators have finished the fabrication work and coating system. The contractors have started assembling the park equipment. Due to the thicker coating system, workers are taking longer to assemble the components, but are doing their best to have it completed by the end of the week. The Public Works Director has been in contact with the owner of company to ensure a quick assembly.
- **Previous Leaks:** Crews have been repairing irrigation lines on properties and spreading sand in areas.
- **CIP Sand Filter Project:** Project is in progress. The last section of the concrete wall is being poured.
- All City facilities have been mowed and trimmed.
- **Wastewater Plant Operations:** All operations are normal.
- Weekly checks of the Saturn median fountains were performed.
- Weekly checks of the storm water pump stations were performed.
- A leak was repaired at 2011 West Indies. Unfortunately, a small leak has exposed itself on the property. Public Works crews spent a day excavating but were unsuccessful in repairing. An alternative plan being discussed.
- **Water Plant Operations:** All operations are normal. The booster pump # 3 was pulled and new bearings were balanced. The work was completed, and the pump is back in service. Winterizing of the plant was completed last week prior to the anticipated freezing temperatures.
- Christmas decorations were removed from Howard Ward Park and City Hall.
- A new light fixture was installed at the David Braun Park restroom due to electrical issues.
- **David Braun Park Playground Demolition:** Orange fencing was re-secured, and an additional T-Post was installed at the playground demolition area.
- Wind nets were re-attached at the tennis courts at David Braun Park.
- The David Braun Park basketball goal was re-welded and will be re-installed by the end of the week.
- **David Braun Park Palm Trees:** Three (3) dead palm trees were removed within the park. One was removed on the Martinique side of the park.



## CITY SECRETARY

- **Harris County Entity Portal:** City Secretary Sandra Ham completed the first step in the process of conducting a joint election with Harris County for the May 7, 2022 Election. Each year, entities interested in a joint election must complete an Entity Information Sheet to notify the Election Division of their intent to host a joint election.
- **First Day to File Application for City Officers' Election:** The first day for candidates to file their application for a place on the





General Election ballot is Wednesday, January 19, 2022 at 8:00am. The [2022 City Council Candidate Packet](#) is available online and in the City Secretary's office and includes important information, deadlines, and the necessary forms for those interested in running in the General Election. The last day to file is Friday, February 18, 2022 at 5:00pm. For more information, please visit [www.nassaubay.com/election](http://www.nassaubay.com/election).

## COMMUNICATIONS

**Share Your Thoughts:** Each month, the City will be posting a single survey question at [www.nassaubay.com/survey](http://www.nassaubay.com/survey), and we encourage our residents to take just a few seconds to participate! Participants will be asked to provide their feedback in a brief, one-question survey, and also have the option to provide any additional comments regarding the topic. This month, we ask: **Did you know you can elect to make a monthly \$2 donation to Nassau Bay Fire and EMS?**

Donations are used by these departments for tools, resources, and capital items to better provide emergency services to our residents. During the past year, the Volunteer Fire Department was able to use this money to purchase a replacement weather station on the command post truck, install a water tank and pumps on the department's high water truck, purchase a safety cabinet for flammable liquids and replace fire hose nozzles. For EMS, the funds were utilized to purchase laptops for on-call reporting and new ultrasound equipment.

Use our QR code to go directly to the survey page! Just hold the camera on your smartphone over the QR code and click on the pop-up link. You won't have to create an account or fill in any additional information. As we move forward, we will align the questions with seasonal events or large projects the City is undertaking. We hope this project works in multiple ways, which includes community engagement, increased traffic to the City's website, transparency, trust-building, feedback for staff on messaging, and so much more. Thank you for participating!

Results from last month's citizen survey: Is Nassau Bay a good place to grow old? No (1 response, 9.1%) and Yes (10 responses, 90.9%). Is Nassau Bay a good place to raise children? No (0 responses, 0.0%) Yes (11 responses, 100.0%).

- **January 2022 Compass Rose Newsletter:** Have you seen the January 2022 edition of the Compass Rose? The Compass Rose, a monthly newsletter from the City of Nassau Bay, provides special event information, important updates from local organizations and churches, and a whole lot more. The newsletter is updated each month with current content, including many community special events, so you won't want to miss the opportunity to read through the latest updates from your community. View the latest issue of the Compass Rose Newsletter online at: [www.nassaubay.com/ArchiveCenter/ViewFile/Item/1410](http://www.nassaubay.com/ArchiveCenter/ViewFile/Item/1410).



Nassau Bay City Hall | 1800 Space Park Drive, Suite 200 | Nassau Bay, TX 77058 | 281.333.4211

### CITY AWARDED FINANCIAL ACCOLADE FROM GFOA

Congratulations are in order! The Government Finance Officers Association (GFOA) recently awarded the City of Nassau Bay a Certificate of Achievement for Excellence in Financial Reporting for its annual comprehensive financial report for fiscal year 2019-20.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Congratulations to the entire Finance Department for the hard work and dedication necessary to attain this award, and to City administration and the City Council for their continuing leadership!

Photo: Director of Finance Callia Ludanyi is recognized during the December 13 City Council meeting by Mayor Bob Wirtzes.



- **Support Our Nassau Bay Animal Shelter:** If you're considering participating in the #BettyWhiteChallenge (in honor of Betty White), please remember the [City of Nassau Bay Animal Shelter](#). All donations support the costs to spay / neuter animals, cover vaccinations, or help animals that come in with injuries or illnesses that require special treatment.

To make a donation to the Nassau Bay Animal Shelter, call City Hall at 281-333-4211 to donate by credit card, or drop a check by City Hall (1800 Space Park Drive, Suite 200). Donations can also be made on the City's website at [www.nassaubay.com/514/Animal-Shelter](http://www.nassaubay.com/514/Animal-Shelter).



## CITY CALENDAR

- **Joint City Council, Planning Commission, and UDC Workshop** ~ Monday, January 10th, 6:00 PM @ City Hall Council Chamber
- **City Council Meeting** ~ Monday, January 10th, 7:00 PM @ City Hall Council Chamber
- **City Offices Closed in Observance of Martin Luther King Day** ~ Monday, January 17th
- **City Council Workshop** ~ Monday, January 24th, 6:00 PM @ City Hall Council Chamber