



CITY MANAGER'S FRIDAY MORNING MEMO

JANUARY 29, 2021

ADMINISTRATION

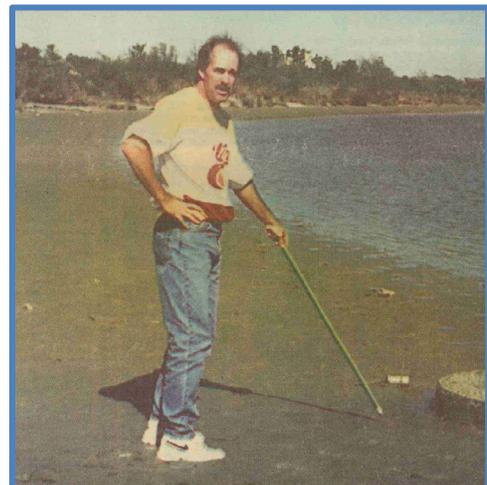
- **Old Shopping Center Demolition:**

Demolition of the last part of the old shopping center began earlier this week. Houston Methodist Hospital is beginning Phase 2 of their development, which includes this demolition, extension of Space Park Drive into the main campus, and development of a parking lot between the Circle K convenience store and the new private roadway. Thanks to Roscoe Lee for the picture!



- **25th Annual Peninsula Cleanup:**

Please volunteer with us on February 20th for Nassau Bay's 25th Annual Peninsula Cleanup! *(The photo on the right is Mark Denman at the initial peninsula cleanup.)* This cleanup is vital to keeping our waters and the peninsula a clean and safe place for people and wildlife. Although there is no need to sign up in advance, in an effort to maintain COVID-19 awareness, masking, and social distancing, we are offering an [online sign up form](#) for individuals/families to pre-register for the event. All volunteers are asked to show up at 8:30am at the Nassau Bay peninsula entrance gate to clean the peninsula or at 8:00am at the League City boat ramp to clean up Clear Creek. Trash bags and bottled water will be provided, but please bring your own gloves and wear appropriate clothing and shoes for possible wet and muddy conditions. If later works better, you can join volunteers as your schedule allows, grab a trash bag at the entrance, and strike out on your own. For more information, please visit www.nassaubay.com/651/Annual-Peninsula-Cleanup.





EMERGENCY MANAGEMENT

- Confirmed COVID Cases:** As of Friday, January 29th, there are 231 confirmed cases of COVID-19 in the City of Nassau Bay. To access this information and stay up-to-date with the latest case numbers, please visit the [Harris County Public Health COVID Data Hub](#) webpage. Be sure to select the City of Nassau Bay to ensure only the City's case numbers are displayed (as the initial page displays all confirmed cases in Harris County).



- Harris County Public Health launched a new [COVID-19 Vaccination Portal](#) for residents who meet the Texas Department of State Health Services criteria for receiving a vaccine. The portal will allow individuals to be placed on a waitlist and contacted once vaccines and appointments are available. The COVID-19 vaccine waitlist is available at <https://vacstrac.hctx.net>. Those without internet access can also call (832) 927-8787 to be placed on the waitlist. Harris County's new "Smart Waitlist" system will not use a first-come, first-served process for allocating vaccines. Only individuals who fall under the Phase 1A and 1B category will be eligible to receive the vaccine at this stage. Others will still be placed on the waitlist but will not be contacted to schedule an appointment until the State of Texas expands eligibility beyond 1A and 1B, likely not until the Spring or Summer.

POLICE DEPARTMENT

- NBPD Weekly Statistics:** 123 calls for service, 14 reports, 42 traffic stops, 37 citations / warnings, and 0 arrests.
- Congrats Sergeant Crowder:** Thursday, January 28th, Sergeant Jerel Crowder celebrated his 8th year with the Nassau Bay Police Department. We congratulate Sgt. Crowder and thank him for his dedication to the Department and his officers.



- **Driver License Expiration Waiver Ends:** The waiver on expiration dates for driver licenses and identification cards granted by Governor Greg Abbott due to the COVID-19 pandemic, ends on April 14, 2021. Those who need to renew are urged to make an appointment or renew online today. Customers can also renew by phone at 1-866-DL-RENEW (1-866-357-3639). Services at driver license offices are now conducted by appointment only. To schedule an appointment or check availability, visit the online appointment scheduler. For more information visit www.dps.texas.gov/DriverLicense.
- **Temporary Waiver of Vehicle Title & Registration Requirements Ends April 14, 2021:** The temporary waiver of certain vehicle title and registration requirements will end on April 14, 2021. If you have not renewed your expired vehicle registration, you should make plans to renew by that date. It is not necessary to wait until the deadline to complete any overdue transactions as motorists have several renewal options. For more information on the ways to renew your vehicle registration (online, mail, and in-person), please visit the City's website at: www.nassaubay.com/CivicAlerts.aspx?AID=342. Please note, before renewing registration, you will need to obtain a passing vehicle inspection.

CITY SECRETARY

- **Council Chamber Audio Upgrade:** Thanks to IT Administrator Tom George, who recently updated the audio system in the Council Chamber with the Listen Everywhere audio system. The Listen Everywhere system is an innovative assistive listening product that allows individuals to stream City Council meeting audio (or any meeting audio) to headphones or to their smartphone, overall allowing the City to become more ADA compliant. Special instructions will be created for the next in-person City Council meeting to help users understand how the audio system works.
- **Economic Development Corporation Meeting:** A meeting of the Economic Development Corporation will be held on Monday, February 1st at 7:00pm. Nassau Bay will utilize Zoom video conferencing to host this meeting. For more information on participating in this meeting, or for instructions on how to make a public comment, please visit www.NassauBay.com/EDC.



PUBLIC WORKS

- **CIP Street Project:** City streets and crosswalks were evaluated by Public Works staff. Evaluations of City curbs are also in progress.
- **Storm Water Sewer Line Inspections:** Street crews inspected 320 feet of 48-inch line across 18290 Upper Bay Road. A section of 18-inch line was identified to be damaged. Storm water crews will make repairs as soon as possible.



- The Public Works Director and Street Supervisor met with Houston Methodist Hospital contractors to identify broken curbs caused by trucks transporting equipment to the Methodist construction site. Curb repairs will be completed by Methodist contractors by April due to ongoing construction.
- Water Leak at 18091 Upper Bay Methodist Construction Site: Methodist contractors hit a 2-inch irrigation water line during construction. Crews were diverted from the Leeward water leak to make repairs.
- Crews were isolating a minor water leak for repair on West Indies and Leeward. A section of the street was removed, but due to a water leak at the Methodist construction site, crews were diverted to repair that line. A section of the line has been isolated and is under observation.
- Leeward Lane (Future Home of the NBVFD Boathouse): City crews excavated water meters and sewer stacks to cap off below grade. Work is in progress between major projects. A domestic meter and irrigation meter will be on site. Water meters and sewer stacks that will supply the new public safety area will be relocated in the near future.
- Water meter re-reads were conducted for Utility Billing.
- Painting of stop sign poles is in progress between projects.
- All Public Works facilities were mowed.
- Quarterly maintenance of the Public Works building bay doors were performed.
- Weekly maintenance performed at the Saturn Fountains. The water tank was drained and treated. The fountain is back in service.
- Storm water pump station weekly checks were completed.
- Water Plant Operations: All normal operations.
- Wastewater Plant Operations: All normal operations.
- David Braun Park: The entire park was treated for ants. A dead palm tree was removed on the park road. Wind nets were reinstalled.
- David Braun Park Pickleball Court: A set of bleachers were power washed and relocated to the pickleball area for players and visitors, as recommended at the latest Parks & Recreation Committee meeting.
- Swan Lagoon Park: New trees were re-staked and adjusted, as recommended by the Parks & Recreation Committee.
- Howard Park: An irrigation meter box and lid was removed due to a safety hazard in the park. A new set up was installed.
- Public Works Director Paul Lopez attended the City of Houston Southeast Water Treatment Quarterly Meeting on January 29th.

CITY CALENDAR

- **Economic Development Corporation Meeting** ~ Monday, February 1, 7:00 PM @ Virtual Zoom Meeting: zoom.us/j/84840801164, Meeting ID# 848 4080 1164, Password# 77058



- **Virtual Coffee with the City Manager** ~ Friday, February 5, 9:00 AM @ Virtual Zoom Meeting: zoom.us/j/85620778297, Meeting ID# 856 2077 8297, Password# 319849
- **City Council Meeting** ~ Monday, February 8, 7:00 PM @ City Hall Council Chamber
- **Last Day to File an Application for a Place on the General Election Ballot** ~ Friday, February 12, 5:00 PM @ Nassau Bay City Hall
- **CCEF Annual Cleanup** ~ Saturday, February 20, 8:30 AM @ Nassau Bay Peninsula