




CITY MANAGER'S FRIDAY MORNING MEMO

MARCH 19, 2021

ADMINISTRATION

- **City Council Position 1 Candidates:** Community Impact newspaper released an article featuring both Council Position 1 candidates for the upcoming May 1st City Officers' Election. You can read the full article here: [Community Impact City Council Candidates Overview](#). Visit our Election website at www.nassaubay.com/Election to get more information on all aspects of the May 1st City Officers' Election.
- **Last Day to Register to Vote for May Election:** Applications to register to vote must be received by the Voter Registrar's office or postmarked at least 30 days before an election to be eligible to vote in that election. For the May 1st General Officers' Election, this last day to register to vote is April 1st.
- **Live on Facebook – Coffee with the City Manager:** Did you know Coffee with the City Manager is broadcast LIVE every Friday morning on the City's Facebook page? You can tune in for City Manager Reynolds' weekly "Coffee with the City Manager" every Friday at 9:00am. This virtual "coffee" is aimed at enabling a relaxed conversation in a comfortable environment with residents and business owners to discuss topics of their choice. Residents can join the zoom event or watch live on Facebook. Watch this morning's live update here: www.facebook.com/nassaubay/videos/275872770831050.
- **Coyote Sightings in Nassau Bay:** There has been a recent coyote sighting in the City. A random sighting of a coyote is not unusual and Animal Control need not be notified unless the animal creates a nuisance. Coyotes that have attacked domestic animal are considered a problem and Animal Control should then be contacted. Since coyotes are considered a "high-risk species" for possibly carrying rabies, citizens should take care to avoid human (or pet) contact with the species. Coyotes exhibiting unusual behavior such as aggressiveness towards humans should be reported immediately by calling dispatch at (281) 333-4200. If you have any questions concerning coyotes or other problem wildlife, please contact Animal Control Officer Troy Bradfield at (832) 574-0877.



CITY SECRETARY

- **Early Voting for May 1st Election:** Early voting will begin Monday, April 19, 2021 and end Tuesday, April 27, 2021. Nassau Bay City Hall Council Chamber is NOT an early voting location this year, but it will be a polling site for Election Day.

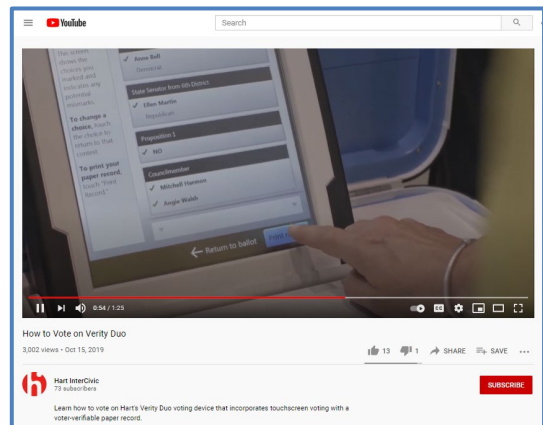
These are the three closest Early Voting locations for Nassau Bay residents (subject to change):

- 1) **Webster Recreation Center**, Civic Center
311 Pennsylvania Avenue, Webster, TX 77598
(Distance from City Hall = 2.3 miles)
- 2) **G. W. Robinson Elementary School**, Gymnasium
451 Kirby Road, El Lago, TX 77586
(Distance from City Hall = 3.0 miles)
- 3) **University of Houston Clear Lake**, Recreation and Wellness Center
2700 Bay Area Boulevard, Houston, TX 77058
(Distance from City Hall = 3.2 miles)

Early Voting Hours are as follows (subject to change):

Monday, April 19th to Saturday, April 24th	7:00am to 7:00pm
Sunday, April 25th	12:00pm to 7:00pm
Monday, April 26th to Tuesday, April 27th	7:00am to 7:00pm

- **Next Generation of Voting Machines:** Ahead of the May election, Harris County has purchased a new voting system, the HART InterCivic Verity Voting System. For the May 1st Election, Nassau Bay voters will cast their vote on the Verity Duo, which replaces the eSlate rotary wheel voting system which had been in place for almost two decades. The Verity system is considered hybrid voting with a better paper trail. Specifically, benefits of this new Verity system include a digital touch screen, more accessibility options for seniors and for voters with disabilities, a paper ballot of the voting record for the voter to verify, and an easily auditable backend process. For more information, please visit [HarrisVotes.com](https://www.harrisvotes.com). To learn more on how to vote on HART's Verity Duo voting device, watch this informational video on using this new system at www.youtube.com/watch?v=ABLwA6ynlsg.
- **March 13th Special City Council Meeting:** Nassau Bay City Council hosted an in-person special meeting on Saturday, March 13th. At this special meeting City Council approved the first of two readings of an Ordinance authorizing and allowing, under the Act governing the Texas Municipal Retirement System, a reduction of the annual Cost of Living Adjustment for members (City employees) from 70% of Consumer Price Index (CPI) to 30% of CPI, effective January 1, 2022.





EMERGENCY MANAGEMENT

- **Confirmed Nassau Bay COVID Cases:** As of Friday, March 19th, there are 276 confirmed cases of COVID-19 in the City of Nassau Bay, with 11 active cases. To access this information and stay up-to-date with the latest case numbers, please visit the new [Harris County Public Health COVID Data Hub](#) webpage. (Harris County has developed a new data hub page, which includes information on the threat level, testing, case data, demographics, and vaccines.)

PUBLIC WORKS

- Water meters re-reads for Utility Billing were completed.
- A water meter consumption field test was conducted.
- Water Leak Repair: Crews replaced a water service line at 18603 Prince Williams.
- Sanitary Sewer Jetting: An estimated 2,500 feet of sanitary sewer jetting was conducted in the area of Nassau Bay Drive and Space Park Drive. This will increase flow capacity in the sewer system.
- CIP David Braun Park Playground Equipment: A pre-bid meeting was conducted on March 17th at the park playground.
- Public Works Facility Maintenance: Crews replaced (11) lights in the bay at the old shop at the WWTP.
- Red "No Parking" painting is scheduled to be completed by Friday, March 19th. This will be in various locations along Space Park Drive between Upper Bay Road and Houston Methodist Drive. These new no parking areas were approved at the February City Council meeting.
- Storm water catch basins were cleared of trash and debris.
- Saturn Town Square Street Lighting: Multiple streetlights are out in the Town Square. Staff is working with an electrician to troubleshoot.
- Weekly maintenance performed at the Saturn Fountains. Fountains were turned off last week for maintenance. They are back on and fully operational, including the fountain in front of the Marriott. Burnt out lights were replaced.
- Storm water pump station weekly checks were completed.
- Water Plant Operations: All normal operations.
- Wastewater Plant Operations: All normal operations. Repairs to the water line inside the plant was completed.
- All City facilities were mowed and trimmed.
- One (1) palm tree light was replaced on Upper Bay and Martinique.
- Dog Park: Crush granite was installed at the entrance areas and the pipe hill.



- Street End Caps: Parks crews trimmed dead bushes and flowers and pulled weeds on end caps at Upper Bay, Point Lookout Drive and Harbour Drive. This was performed to remove the damaged caused by Winter Storm Uri.
- Palm tree were trimmed in the areas of Upper Bay Road, the parking lot David Braun Park, and Harbour Drive.

HUMAN RESOURCES

- **Onsite Employee Biometric Screening:** The Human Resources Manager held an onsite biometric screening clinic for the employees of the City of Nassau Bay. The biometric screening is a free benefit from TML Health to promote wellness and engage employees in health. Arranging for the clinic to be held onsite allows City employees to receive a quality health assessment without having to take off work or locate a medical facility.



CITY CALENDAR

- **Virtual Coffee with the City Manager** ~ Friday, March 26, 9:00 AM @ Virtual Zoom Meeting: zoom.us/j/85620778297, Meeting ID# 856 2077 8297, Password# 319849
- **Clear Creek Watershed Study** ~ Wednesday, March 31, 6:00PM @ Virtual Zoom Meeting: <https://tinyurl.com/6zdtc3ke>, Event Password: w6BNqdDxm86, Meeting Access Code: 132 526 5343
- **Special Parks & Recreation Meeting** ~ Monday, April 5, 6:00 PM @ Virtual Zoom Meeting: zoom.us/j/85063386451, Meeting ID# 850 6338 6451, Password# 77058
- **City Council Meeting** ~ Monday, April 12, 7:00 PM @ City Hall Council Chamber