



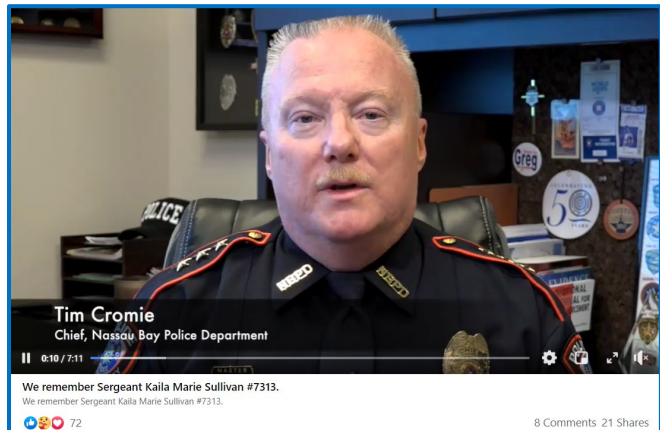
CITY MANAGER'S FRIDAY MORNING MEMO

DECEMBER 11, 2020

ADMINISTRATION

- **Honoring Sergeant Kaila Sullivan:**

The City of Nassau Bay remembered and honored the first anniversary of the loss of Sergeant Kaila M. Sullivan, who was killed in the line of duty one year ago on December 10, 2019. The Nassau Bay Police Department and City of Nassau Bay paid tribute to Sergeant Sullivan with a Virtual Remembrance, since the City was unable to meet in person due to the COVID pandemic. Nassau Bay Police Chief Tim Cromie gave a brief address during the video, and also announced that a memorial in honor of Sergeant Sullivan will be erected in the Nassau Bay Town Square on Saturn Lane. [Click here to watch the Virtual Remembrance video.](#) The City of Nassau Bay will always remember Sergeant Kaila Marie Sullivan #7313 – she forever remains in our hearts.



- **December 12th Mayoral Runoff Election:**

Tomorrow, Saturday, December 12th is the Runoff Election Day. Election Day will be held in the City Hall Council Chamber from 7:00am to 7:00pm. Click here for a sample ballot for Nassau Bay residents: [Precinct 307 \(Nassau Bay\) Sample Ballot.](#)

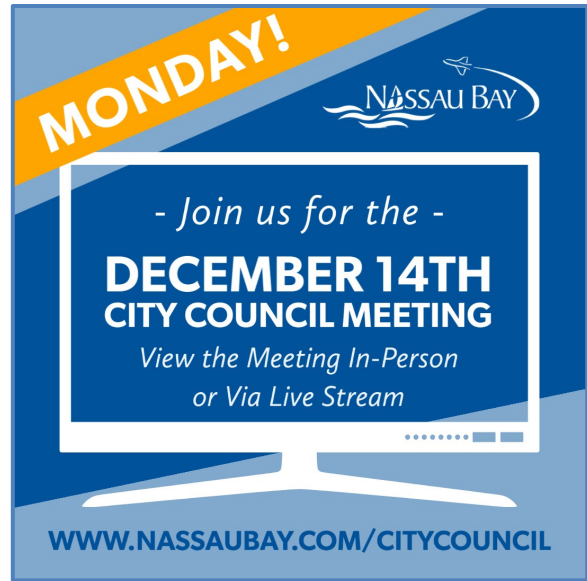
Reminder: If you possess one of the following forms of acceptable photo ID, you must present it when voting in person: Texas Driver License, Texas Election Identification Certificate, Texas Personal Identification Card, Texas Handgun License, United States Military Identification Card, United States Citizenship Certificate or a United States Passport (book or card). If you do not possess and cannot reasonably obtain a photo ID, you may still cast a regular ballot by presenting a supporting form of ID and executing a Reasonable Impediment Declaration. For more information, please visit our website at www.nassaubay.com/Election.





- **December 14th City Council Meeting:** The City of Nassau Bay will host a Regular City Council meeting on December 14th at 7:00pm. Unopposed Councilmember Candidates Phil Johnson, Bryce Klug and Matt Prior will be officially sworn in. Additionally, City Council will hold a Public Hearing on an ordinance providing for regulations and the registration for the operation and use of short-term rentals in the City.

Members of the public can view the meeting in-person or via livestream. (Council will attend virtually, but the public can view the meeting from the Council Chambers). Due to the COVID pandemic and the CDC's recommendations regarding social distancing measures, in-person attendance will be limited to 25 percent of the room capacity. Additionally, members of the public can view the live stream of the City Council meeting at www.facebook.com/NassauBay. Members of the public will have the ability to provide a comment in person or via email to City Secretary Sandra Ham, which will be read aloud to City Council during the meeting. For more information on participating in this meeting, please visit www.NassauBay.com/CityCouncil.



- **Christmas Boat Lane Parade:**

On Saturday, December 12th at 6:00pm, ring in the holidays with the 59th Annual Christmas Boat Lane Parade produced by the Clear Lake Area Chamber of Commerce. The parade features more than 60 brightly decorated power and sailboats that will traverse the Clear Lake channel from the South Shore Harbour Marina and the Nassau Bay Lagoon to Galveston Bay. Fireworks will be launched from the Nassau Bay Peninsula at 6:00pm to signal the start of the parade. Please remember to stay COVID-19 smart and social distance! If possible, enjoy the fireworks from your vehicle. **Avoid gathering in large groups and please wear a face covering.**



- **50th Anniversary Gala Canceled Indefinitely:** We regret to inform that the City of Nassau Bay will be canceling the 50th Anniversary Celebration until further notice. Original plans were revised to hold the celebration in April 2021, but continued elevated alerts prohibit us from continued planning of such a large scale celebration. As previously noted, all tickets have been returned, and sponsorships will also be returned. We hope to plan a large event in a few years to still mark the golden occasion.



POLICE DEPARTMENT

- **NBPD Weekly Statistics:** NBPD Weekly Statistics: 127 calls for service, 18 reports, 30 traffic stops, 24 citations / warnings, and 1 arrest.

COMMUNITY

- **Leave a Message of Support for the Nassau Bay Police Department:** With the one-year anniversary of losing Sergeant Kaila Sullivan, we are asking for your community support. In Kaila's memory, and to let all of the Nassau Bay Police Department officers know they are greatly supported, we are asking residents to leave a message to honor the sacrifice all officers make each day protecting our community. [Click here](#) or click the photo to be taken to the form to leave a message.



- **Nassau Bay Virtual Angel Gifting Tree:** Thank you Nassau Bay community! ALL of the holiday wishes for Nassau Bay's Angel tree have been FILLED. Partnering with Communities In Schools - Bay Area to sponsor students at Space Center Intermediate, the annual virtual Communities in Schools Gifting Angel Tree was a success! The gifting tree will provide 60 students with a "stocking" of goodies for the holidays. A large thanks to Special Events Committee Chairman Stacey Amdur for continuing this holiday tradition. All stockings will be delivered to the school by December 14th. Thank you for helping to make this a special holiday season for these students!



CITY SECRETARY

- **Mayoral Runoff Early Voting Statistics:** As of end of Early Voting, Tuesday, December 8th — 693 Nassau Bay voters have officially cast their vote in the Mayoral Runoff Election. This includes 241 mail-in-ballots and 452 in-person early voters. Nassau Bay voter participation turnout for this December 12th Election 2020 has already surpassed the voter turnout of any other non-November election – the last Mayoral election in May 2010 only 644 total votes were cast.
- **May 1, 2021 Election:** The City of Nassau Bay has issued the official Notice of Deadline to File Applications for a Place on the General Election Ballot. This 2021 Election will be held for the purpose of electing three Councilmembers for Positions 1, 3, and 5. These positions are currently occupied by Mayor Pro Tem Don Matter, Councilmember John Mahon, and



Councilmember Bob Wartens, respectively. Candidates interested in placing an application for a place on the May 1, 2021 General Election ballot may file their applications between Wednesday, January 13, 2021 through Friday, February 12, 2021. Any person wishing to file for candidacy may pick up an application packet from the City Secretary's office beginning Wednesday, December 16, 2020 at 8:00am. Visit www.nassaubay.com/election for periodic updates on the May 2021 General Election.

PUBLIC WORKS

- Due to an electrical failure in the street sweeping unit, the remainder of the City Street Sweeping was canceled early morning Sunday, December 6th. The remainder of street sweeping will take place after the holidays.
- A minor leak on the service line was repaired at 1419 Saxony Lane.
- Water meter shutoffs were conducted for nonpayment.
- Fire hydrant painting continues between projects and emergencies.
- CIP Founders Park: Crews poured concrete for two bench bases. Additional dirt was spread, and winter rye grass seed was spread throughout the park and topsoil areas. A steel bollard is scheduled to be installed by Friday. The Park continues to be closed.
- Weekly maintenance performed at the Saturn Fountains.
- Storm water pump station weekly checks were completed.
- Storm Water Pump Station A on Upper Bay: Installation of indicator lights for the pumps complete.
- A 25 MPH sign was installed on Sandy Cove.
- Water Plant Operations: All normal operations.
- Wastewater Plant Operations: All normal operations.
- Saturn Town Square: Lights were checked at the Saturn Town Square and four (4) lights were replaced.
- Crews trimmed trees at Howard Ward Park.
- City Hall Christmas Lights: Green and red up lighting was installed at the building front glass. On December 10th, the lights were programmed to blue in honor of Sergeant Kalia Sullivan.
- Upper Bay Palm Tree Christmas Lights: Crews completed installing the red and green covers over the palm tree lighting along Upper Bay.
- Howard Ward Park Christmas Decorations: Crews decorated both gazebos with lights and installed the Christmas tree in the large gazebo.

HUMAN RESOURCES

- Congratulations to Human Resources Manager Chani Honeycutt and Sergeant Glenn Sharp, who were both selected to participate in the 2021 Leadership Clear Lake Class. The class will



begin in January 2021. This is a great opportunity to equip both Chani and Glenn as future leaders, provide personal and professional development, learn more about the Clear Lake community, as well as enhance their careers.

- The Human Resources Manager completed the 2021 Medical Insurance Open Enrollment period for City staff on December 10, 2020. The new medical insurance plans will go into effect on January 1, 2021.

CITY CALENDAR

- **Runoff Election Day** ~ Saturday, December 12, 7:00AM @ City Hall Council Chamber
- **Santa in the Park** ~ Saturday, December 12, 1:00PM @ Howard Ward Park
- **Clear Lake Boat Parade** ~ Saturday, December 12, 6:00PM @ Nassau Bay Lagoon
- **City Council Meeting** ~ Monday, December 14, 7:00PM @ City Hall Council Chamber
- **Virtual Coffee with the City Manager** ~ Friday, December 18, 9:00AM @ Virtual Zoom Meeting: zoom.us/j/85620778297, Meeting ID# 856 2077 8297, Password# 319849
- **City Hall Closed in Observance of Christmas** ~ Wednesday, December 23 (at 11:30am), Thursday, December 24 & Friday, December 25
- **City Hall Closed in Observance of New Year** ~ Friday, January 1
- **City Council Meeting** ~ Monday, January 11, 7:00 PM @ City Hall Council Chamber
- **First Day to File Application for a Place on the General Election Ballot** ~ Wednesday, January 13, 8:00 AM @ Nassau Bay City Hall