



CITY MANAGER'S FRIDAY MORNING MEMO

OCTOBER 16, 2020

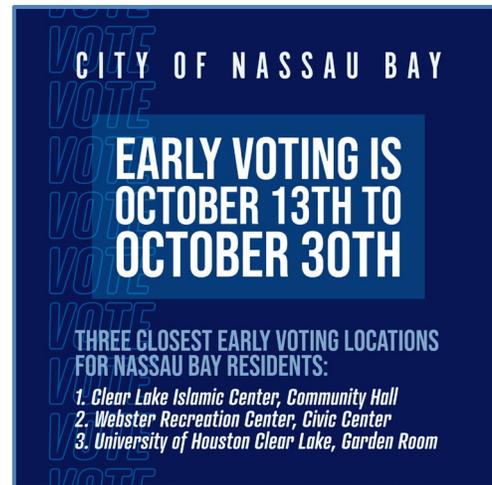
ADMINISTRATION

- **Closest Early Voting Locations:** Early Voting began Tuesday, October 13th. All Early Voting (and Election Day) polling locations are open to all eligible voters in Harris County. The full list of polling locations can be found by visiting www.harrisvotes.com (list is not final and may change). These are the three closest Early Voting locations for Nassau Bay residents:

1. Clear Lake Islamic Center - Community Hall
17511 El Camino Real, Houston, TX 77058
(Distance from City Hall = 1.8 miles)
2. Webster Recreation Center - Civic Center
311 Pennsylvania Ave, Webster, TX 77598
(Distance from City Hall = 2.3 miles)
3. University of Houston Clear Lake - Garden Room
2700 Bay Area Blvd, Houston, TX 77058 (Distance from City Hall = 3.2 miles)

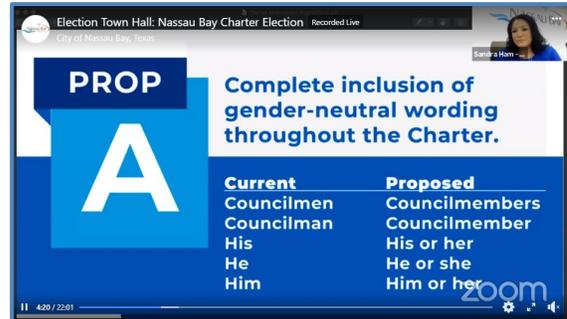
PLEASE NOTE, the Freeman Branch Library (16616 Diana Ln) is NOT an early voting location this year, but it will be a polling site for Election Day. Be sure to [visit www.nassaubay.com/Election](http://www.nassaubay.com/Election) to view the early voting schedule and locations, and more voter information!

- **Reverse Trick or Treating:** Ahoy Goblins and Ghouls! Nassau Bay's Special Event Committee is bringing Halloween to you! Due to social distancing requirements, the City's normally scheduled Halloween in the Park event is canceled — but no worries, there is still a spooktacular event in store! Join the Special Events Committee on Saturday, October 24th from 2:00pm to 7:00pm for reverse trick-or-treating! They will be sailing past your yard tossing candy from a hayride. There be treasure matey — no trick, only treats. Look for a door flyer coming soon with the specific time window for your area. Wear your best costume or walk the plank! Note: Please stay in your yard/driveway and practice social distancing guidelines, you scallywags. Please contact nassaubaytx@gmail.com for any questions on this family friendly event!





- i45now Features Nassau Bay's Charter Amendments:*** City Secretary Sandra Ham joined social media news source i45NOW to discuss Nassau Bay's charter amendment propositions. These twenty-two amendments must be approved by the Nassau Bay voter – the full list of propositions can be found online at www.nassaubay.com/Election/Propositions. The webpage also contains the [Charter Review Commission's final report](#), which more clearly outlines why each proposition (amendment) was proposed, and how the proposition changes the current Charter language.



CITY SECRETARY

- Nassau Bay's October 12th Virtual City Council Meeting:*** Nassau Bay City Council hosted a virtual City Council meeting on Monday, October 12th. This was a regularly scheduled City Council meeting in which City Council approved the updated Comprehensive Master Plan. Residents interested in viewing the video of Monday's meeting can visit the City's Facebook page. Residents do not need a Facebook account to view the City's page or view the meeting video. The full City Council meeting can be viewed online at www.facebook.com/nassaubay/videos/3768949843183174.
- Get Voter Ready and Prepare Your Sample Ballot:*** Did you know you can bring your Sample Ballot with you into the voting booth with your choices marked? Be sure to visit www.nassaubay.com/Election to view Nassau Bay's (Precinct 307) Sample Ballot. On our site, you can also view the early voting schedule and locations, learn more about the charter amendment propositions, and find additional election information. All sample ballots need to be printed on yellow paper or printed in color. And as a reminder, the use of mobile phones is prohibited in the voting booth, so be sure to bring what you need on paper, not on your phone. Make a plan and get Voter Ready.
- Early Voting Statistics:*** Through the first three days of Early Voting (through October 15, 2020), almost 600 Nassau Bay have cast their vote for the November election. This includes votes by personal appearance and received mail-in-ballots.



GET VOTER READY!

Be prepared for the
November Election —
View your Sample Ballot
now!

WWW.NASSAUBAY.COM/ELECTION



POLICE DEPARTMENT

- NBPD Weekly Statistics: 92 calls for service, 13 reports, 13 traffic stops, 10 citations / warnings, and 1 arrest.
- Happy Anniversary to Corporal Donald Linder who celebrated his 6th year with the Nassau Bay Police Department. Cpl. Linder had previously served with NBPD from 2009 to 2012 and then returned to work in the private sector. Within two years he returned to the job he loves and returned to NBPD in October 2014. Cpl. Linder is a valuable asset and one of the leaders of the Department. Thank you to Donald for all his dedication to the Nassau Bay community and to the Nassau Bay Police Department.
- On Monday, October 12, 2020, shortly after 9:00 am, the Nassau Bay Police Department received a call from a subject in the 1600 block of Saxony Lane, reporting that his father in law threatened to kill him. A detective contacted the victim and learned the 66-year-old suspect had been making threats toward the victim for approximately one month. That day the suspect indicated he was going to come to the victim's house and shoot him. Officers had the family leave the home for safety. Officers began a search for the suspect, while also monitoring the victim's residence. The suspect again contacted the victim and threatened to arrive at the home, kill him, and blow up the home. A short time later, officers observed the suspect drive toward the house and park. The suspect got out of his vehicle and approached the home with a 5 gallon can of gasoline. Officers surrounded the suspect and he was arrested without incident. Officers also located two loaded handguns, a knife and a set of handcuffs in the suspect's possession. The suspect appeared to be having a mental health crisis and was transported to a local hospital for evaluation. The Harris County District Attorney's Office approved filing a charge of felony stalking against the suspect. Once the suspect is evaluated and released from the hospital, charges will be filed, and he will be transferred to the Harris County Jail.

PUBLIC WORKS

- CIP Founders Park Sidewalk Path: Contractors mobilized on Thursday to begin demolition of existing asphalt road. Once demolition is completed, the Parks crews will coordinate with contractors to install irrigation lines prior to and during the formation of the new sidewalk path. The Park is Closed until further notice due to construction safety measures and equipment on site.
- CIP David Braun Playground Equipment Replacement: The Public Works Director and Parks Supervisor are meeting with playground representatives on site for ideas for new equipment.
- Water meter readings were conducted for Utility Billing.
- Sanitary Sewer Line: A sanitary sewer line plug was installed on an old abandoned sewer line due to sand infiltration in the 2400 block of Baycrest Drive.
- Sod was installed at previous water leak locations.
- Boardwalk Benches: CANBE installed four of the five benches along the boardwalk to replace aging and broken benches.



- Boardwalk Maintenance: Crews filled in holes along the boardwalk with sand and removed any debris along the boardwalk.
- Weekly maintenance performed at the Saturn Fountains.
- Storm water pump station weekly checks were completed.
- Water Plant Operations: All normal operations.
- Wastewater Plant Operations: All normal operations.
- A street concrete repair was completed at 18607 Upper Bay after a previous water leak.
- A concrete repair was made to a driveway at 18611 Carriage after a previous water leak.
- Yellow curb painting was completed in the areas of Upper Bay and Space Park.
- A new median flagpole and American Flag were installed at Point Lookout Drive and Space Park.
- Sprinkler repairs were made on the irrigation system along NASA Parkway.
- NASA Parkway banner maintenance was completed, which included tightening and straightening the banners.
- Peninsula mowing and cleaning was completed.
- Trees located in Tranquility Arbor at Howard Ward Park were trimmed to improve appearance and give better access to sunlight.

EMERGENCY MANAGEMENT

- Emergency Management Coordinator Dena Mahan submitted documentation for the Harris County Small Cities Assistance Program. This grant will reimburse Nassau Bay up to \$222,035 for expenses related to the COVID-19 response.
- Emergency Management Coordinator Mahan submitted the semi-annual Progress Report for the Emergency Management Performance Grant.

HUMAN RESOURCES & COMMUNICATIONS

- The City celebrated National Boss's Day! City Manager Jason Reynolds has been leading the City of Nassau Bay Team since 2015. Staff is thankful for his supportive leadership and making coming to work to serve this community so rewarding.
- The Communications Manager met with the Communication team to discuss a social media story board for 2021.
- The Communications team is working towards a "3 Clicks" campaign which promotes easy access to information on the City's website. This will help familiarize our citizens with our website and increase accessibility to City information.





CITY CALENDAR

- **Parks & Recreation Meeting / KNBB** ~ Wednesday, October 21, 6:00 PM @ Virtual Zoom Meeting: zoom.us/j/86502274004, Meeting ID# 865 0227 4004, Passcode# 77058
- **Virtual Coffee with the City Manager** ~ Friday, October 23, 9:00 AM @ Virtual Zoom Meeting: zoom.us/j/85620778297, Meeting ID# 856 2077 8297, Password# 319849
- **Economic Development Corporation** ~ Monday, October 26, 7:00 PM @ Virtual Zoom Meeting: zoom.us/j/84338773727, Meeting ID# 843 3877 3727, Passcode# 77058
- **Planning Commission Meeting** ~ Tuesday, October 27, 6:00 PM @ Virtual Zoom Meeting: zoom.us/j/89931777782, Meeting ID# 899 3177 7782, Password# 319849
- **TIRZ & Redevelopment Authority Board Meeting** ~ Monday, October 26, 4:00 PM @ Virtual Zoom Meeting: zoom.us/j/86303148982, Meeting ID# 863 0314 8982, Passcode# 77058