

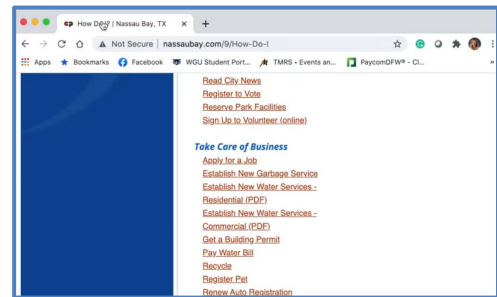


CITY MANAGER'S FRIDAY MORNING MEMO

OCTOBER 23, 2020

ADMINISTRATION

- **Reverse Trick or Treating:** Ahoy Goblins and Ghouls – Join Nassau Bay's Special Event Committee Saturday, October 24th from 2:00pm to 7:00pm for reverse trick-or-treating! Halloween is coming to you! They will be sailing past your yard tossing candy from a hayride. Look for the door fliers distributed for the the specific time window for your area Wear your best costume or walk the plank! Note: Please stay in your yard / driveway and practice social distancing guidelines. Please contact nassaubaytx@gmail.com for any questions on this spooktacular event! There be treasure matey — no trick, only treats.
- **Nassau Bay's 3-Clicks Campaign:** Let's talk about familiarizing ourselves with the City of Nassau Bay's Website! It's a hub of information for all things related to - you guessed it - the City of Nassau Bay! We are excited to introduce - 3 Clicks - as a tool to assist our Citizens with website familiarity. Knowledge is power! As long as you know where to look, the power is yours! Remember, always begin at our website at www.nassaubay.com.



[3 Clicks to Access \(and pay\) Your Water Bill](#) (link will show 3 Clicks video)

1. Click How Do I?
2. Click Pay Water Bill.
3. Complete the Login Page - Click Continue.

And done! Be out the look out for more easy 3 Clicks videos in the future!

- **Planning Commission Meeting:** A Planning Commission meeting will be held on Tuesday, October 27th at 6:00pm via Zoom. Residents can join the meeting at zoom.us/j/8993177782 (Meeting ID# 899 3177 7782 and Password# 319849). The only agenda items are a Public Hearing and Action on a request from Griffin Partners Nassau Bay Limited to amend Master Plan and Zoning on Parcel A of the Sarah Deel League, Abstract 13 (Approximately 4.9 acres+/-). If you wish to speak before the Planning Commission please complete the following form: [Public Request to Speak](#). You will have a maximum of three (3) minutes to address the Commission on any one topic.



CITY SECRETARY

- **Early Voting Statistics:** Through the first ten days of Early Voting (through October 22, 2020), **1,391 Nassau Bay residents** have cast their vote for the November election. This includes votes by personal appearance (1,044) and received mail-in-ballots (347), which is approximately 45% of our 3,070 active registered voters in the City.
- **Your Mail-In Ballot Questions Answered!** If you have received a mail ballot, we hope you'll use it to vote! Here are some commonly asked questions about the mail-in-ballot process:

(1) **I requested a mail-in-ballot, but now I need to vote in person, can I do that?** You can! You will need to surrender your unvoted ballot at any polling location and a poll worker can help you cancel it. You can then vote a regular ballot in person. If you don't have your mail-in ballot, you can still vote provisionally.

(2) **I mailed my ballot, how can I be sure my Vote by Mail ballot was received?** The Harris County Clerk's Office has created an online tracking system to help voters track the status of your ballot by mail application and mail-in ballot. Please visit www.harrisvotes.com/tracking and enter your name, birth date, and last four digits of your Social Security or Texas ID number to see your personal status update.

(3) **I completed my mail-in ballot, and I want to drop it off in person, can I do that?** First, a completed mail ballot MUST be returned to the Harris County Clerk's Office in the Official Carrier Envelope provided to you. You can drop off your ballot in-person at the Harris County Election Headquarters at NRG (NRG Arena – Hall D, NRG Pkwy, Houston, TX 77054). For in-person drop-off, only the voter can deliver their ballot and the voter will need photo identification. Of course, voters still have the option of mailing their ballot via USPS or a common/ contract carrier such as FedEx or UPS.

Remember to visit Nassau Bay's election website for more information at www.nassaubay.com/Election and Get Voter Ready!

- **Harris County Election Stakeholders Meetings:** City Secretary Sandra Ham attended two virtual Harris County Elections Stakeholders meetings on Tuesday and Wednesday. Tuesday's meeting focused on Election night reporting and election results. Harris County anticipates updating entities approximately every 45 minutes, after 7:00pm, with live results on November 3rd. Wednesday's meeting focused on voter questions, polling day staffing levels, and polling locations with extended hours. Currently, there are seven polling locations that will provide 24 hours voter service on Thursday, October 29th.

You requested a mail in ballot, but now you need to vote in person?

No problem. Here are your options:

1. Surrender your unvoted ballot at any polling location. A poll worker will help you cancel it, then you can vote a regular ballot in person.
2. If you no longer have your mail in ballot, you may vote provisionally.

Remember, voting by mail is a secure way to vote! You can always drop your ballot in the mail or deliver in person at NRG.

www.HarrisVotes.com

Stakeholder's Meeting Agenda - Wednesday, October 21, 2020 11:00am
November 3, 2020 - General & Special Election

Welcome - Michael Wain & Chris Hollins

Agenda Items:

- October 29th Media Mtg wrap
- Finalization E2D Locations and # of sites (Bachelors)
- Staffing levels and environment for State locations (Bachelors)
- Update on Training Schedule (Kris)
- Extended hours Oct. 27-30 mail (PPM) (Michelle)
- Thursday Oct. 28th 7:00pm on 24 hour sites (Michael & Isabel)
- Update on the website (Michael & Elizabeth)
- Security will be provided at most locations from 7 PM until 7 AM (Michael)
- Ballot Delivery Drop off at NRG (Ballots will be accepted during Early Voting until 7:00 PM election day) (Elizabeth)

Next meeting October 29th at 11:00 am



POLICE DEPARTMENT

- **NBPD Weekly Statistics:** 102 calls for service, 13 reports, 30 traffic stops, 23 citations / warnings, and 2 arrests.
- **DEA Drug Take Back:** This year due to COVID-19, the DEA has limited the number of partner agencies to be involved in the October take back event. Unfortunately, the Nassau Bay Police Department was not chosen as a drop-off site for this event. However, our partners with Harris County Precinct 8 Constable's Office will have a drop-off site this year. So start gathering all of your unused or expired medications for the next "Medication Take Back" event. On Saturday, October 24th from 10:00am to 2:00pm you can drop off medication at the Pct. 8 Clear Lake station, 16602 Diana Lane, Houston, Texas, and they will safely dispose of it. Help keep medications out of the hands of those who shouldn't have them and help make this event a success. You don't even have to get out of your car! We hope to be back with a drop-off site for the Take Back event in April 2021.
- **Crime Investigation:** On Saturday night, October 17th, at about 10:50pm, police were called to the 18200 block of Blanchmont Lane for sounds of gunshots. Officers arrived and learned there was a party at a residential home that was being rented as a short-term rental. The occupants were from out of town and celebrating a birthday. A female and three males who were invited by another party goer, and not the original invitees, were asked to leave due to causing problems upon arrival. While leaving, one of the subjects fired a gun as they drove past the house. The suspects were driving a possible grey or white truck. Evidence was collected at the scene. The investigation is continuing and detectives will be attempting to identify the vehicle and suspect. No charges have been filed at this time, however, the case will be reviewed with the DA's Office when a suspect is identified. The NBPD is asking any homeowners in the area of Blanchmont Lane and Caprice Lane with video surveillance cameras to check for a truck leaving the area on October 17th between 10:45pm and 11:00pm. Anyone with possible video of a truck in the area at that time is asked to contact Detective Gino Gallegos at 281-336-6298.



PUBLIC WORKS

- A water leak was repaired on a 1.5-inch service line at 1207 Saxony Lane.
- A water leak was repaired on a 2-inch line at 2515 Baycrest Lane.
- 18 Leeward Townhome: Brush debris was removed at the townhome in preparation for demolition.
- NASA Parkway LED signs: Contractors are currently performing electrical work on the TXDOT pole structures for new LED signs to be installed in November.



- CIP Founders Park Sidewalk Path: Contractors formed and poured a new sidewalk path. City crews installed irrigation lines and future electrical conduit lines under the sidewalk. Founder's Park is closed until further notice due to construction safety measures and equipment on site.
- NASA Parkway Tree Trimming: Tree trimming was completed at the Amber Alert traffic sign as requested by TXDOT for better sign visibility.
- Weekly maintenance performed at the Saturn Fountains.
- Storm water pump station weekly checks were completed.
- Water Plant Operations: All normal operations. Operator filled in low spots with sand due to safety concerns.
- Wastewater Plant Operations: All normal operations. Belt press tubing was replaced. The Utility Manager met with Spiral Screen representatives to discuss enclosure deterioration.
- Sanitary Sewer Line Jetting: Approximately 150 feet of sanitary sewer line in the 1300 block of NASA Road was jetted to improve flow and remove any debris in the line.
- Sanitary sewer manholes were sealed at the wastewater treatment plant and one at Sandy Cove.
- Peninsula Signs: Two (2) new signs were installed at the peninsula gate to replace worn out signs.
- Four (4) "No Excessive Wake Signs" were installed in the channel entering the City waterways / cove. All signs were made with reflective material for better visibility.
- Electrical lines at the Howard Ward Park gazebos are being troubleshooted to determine issues.
- City Medians: Parks crews are preparing all median end caps for new flowers. Palm trees have been trimmed in the area, beds have been cleaned, sprinklers have been repaired and tested. Next week, crews will begin planting flowers, fertilizing, and mulching.
- Public Works Director Paul Lopez attended a Parks & Recreation Committee meeting held on Wednesday, October 21st.
- Public Works Director Lopez attended a City of Houston Southeast Water Purification Plant Capital Improvement meeting.

CITY CALENDAR

- **TIRZ & Redevelopment Authority Board Meeting** ~ Monday, October 26, 4:00 PM @ Virtual Zoom Meeting: zoom.us/j/86303148982, Meeting ID# 863 0314 8982, Passcode# 77058
- **Economic Development Corporation** ~ Monday, October 26, 7:00 PM @ Virtual Zoom Meeting: zoom.us/j/84338773727, Meeting ID# 843 3877 3727, Passcode# 77058
- **Planning Commission Meeting** ~ Tuesday, October 27, 6:00 PM @ Virtual Zoom Meeting: zoom.us/j/89931777782, Meeting ID# 899 3177 7782, Password# 319849
- **Virtual Coffee with the City Manager** ~ Friday, October 30, 9:00 AM @ Virtual Zoom Meeting: zoom.us/j/85620778297, Meeting ID# 856 2077 8297, Password# 319849