



CITY MANAGER'S FRIDAY MORNING MEMO

OCTOBER 9, 2020

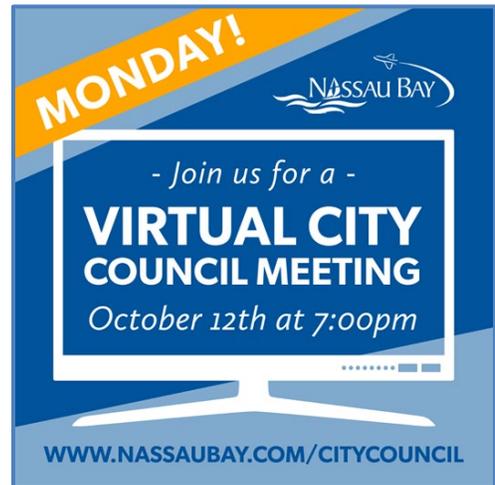
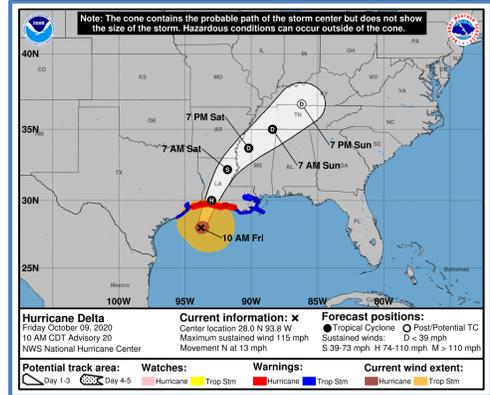
ADMINISTRATION

- NBVFD Virtual Open House:** As we approach the end of Fire Prevention Week, the Nassau Bay Volunteer Fire Department invites you to join them for their Virtual Open House, tonight at 6:00pm! This year's theme is "Serve Up Fire Safety in the Kitchen," which works to educate the public about simple but important actions they can take to keep themselves and those around them safe. Normally at the conclusion of Fire Prevention Week, the NBVFD will hold an Open House for the public, but due to the COVID19 pandemic, this year the NBVFD will hold a [Virtual Open House](#) using the Zoom platform! For those not familiar with the Zoom platform, this means it will be a live virtual tour of the Tom George Fire & EMS station viewable from your own computer / phone. You can join the NBVFD Zoom Meeting at zoom.us/j/92556696132. Please use Meeting ID # 925 5669 6132 and Passcode # 432318. The Department has also put together a short video on kitchen safety, helping to education children about the dangers in the kitchen – [you can view the video here!](#) We hope you'll join us for the first-ever LIVE virtual tour of the Tom George Fire & EMS station!
- Silver Level Certified Scenic City:** The City of Nassau Bay has been awarded the Silver level status as a Certified Scenic City! The mission of the Scenic City Certification Program is to support and recognize Texas municipalities that implement high-quality scenic standards for public roadways and public spaces. The Scenic City Certification Program provides a proven, highly-regarded tool to Texas cities for assessment, evaluation, and recognition of infrastructure standards. Thank you to all the volunteers (especially Roscoe Lee) and City staff (Dena Mahan) who worked so hard for our City to earn this huge achievement!



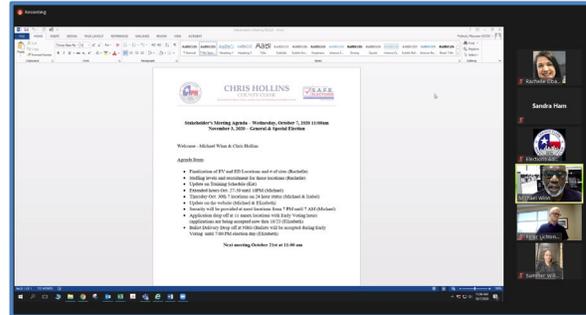


- Monitoring Hurricane Delta:** The City of Nassau Bay is monitoring Hurricane Delta, which is expected to make landfall this afternoon or evening on the Louisiana Coast. Our area will likely see some Tropical Storm-force winds midday Friday through Friday night. The City's Emergency Operations Team remains on standby and ready. Please remember to secure any loose items, such as trash cans and patio furniture, on your property. We are also expecting elevated tides with this system beginning tonight. Though a large shift our way isn't expected, a small shift could bring higher winds and tides. Keep an eye on the weather, and let's get Ready Nassau Bay!
- October 12th City Council Meeting:** As COVID-19 precautions continue, the October 12th City Council meeting will be held via Zoom teleconference. Details on accessing the virtual meeting are available at www.nassaubay.com/CityCouncil. Additionally, the City Council meeting will be livestreamed on the [City's Facebook page](#) – residents do not need a Facebook account to view the City's page or view the meeting livestream. If you wish to speak before City Council for the October 12th meeting, please complete the request online: [Public Request to Speak to City Council](#). Members of the public can also submit their written comments via email to the City Secretary at sandra.ham@nassaubay.com. Comments from the public must be received before 1:00pm on Monday, October 12th.
- Comprehensive Plan 2040 – Our Legacy, our Future:** On Monday, October 12th, the proposed [Comprehensive Master Plan 2040: Our Legacy, Our Future](#), will be presented to City Council for approval. This Comprehensive Plan update was prepared with the assistance of a consultant, Kendig Keast Collaborative, the Planning Commission and an Advisory Committee, with input gathered from small listening sessions, Town Hall meetings, and Public Hearings. Be sure to visit our Comprehensive Plan website at www.nassaubay.com/Plan2040 to view the Full Draft Plan and Future Land Use and Character Map.



CITY SECRETARY

- Harris County Election Stakeholders Meeting:** City Secretary Ham attended a virtual Harris County Elections Stakeholders meeting on Wednesday, October 7th. The focus of the meeting was a discussion on polling location security, the mail-in-ballot process, and the possibility of a run-off election date if needed. Currently there will be 122 early voting locations and 806 election day locations. Nassau Bay City Hall will be an Election Day polling location.



- Mayoral Candidate Finance Reports Available Online:** Campaign Finance Reports for the City's November 3rd Mayoral Election are now available online. Mayoral candidates were required to file a report 30 days before the election. This was submitted to the City Secretary on October 5, 2020. Candidates who do not exceed \$900 in contributions or expenditures for the reporting period are not required to file. These reports detail campaign financial activities through September 24, 2020. There will be one final Campaign Finance Report due before the election on October 26, 2020. Visit www.nassaubay.com/election, and scroll to Candidate Application & Forms, to view these reports.
- Charter Amendment Propositions:** On the General Election Ballot, Nassau Bay residents will also be asked to vote on twenty-two (22) propositions amending the City Charter. Every five years, the City Council convenes a Charter Review Commission to review and recommend amendments to the City of Nassau Bay's Charter. The Charter is the foundation of the Nassau Bay's local government and functions as the municipal equivalent of a state or federal constitution, setting forth guiding principles for governance. In 2018, the City of Nassau Bay appointed five resident volunteers to the Charter Review Commission, which reviewed the Charter and recommended to Council 22 amendments to the Charter. These amendments must be approved by the Nassau Bay voter and are presented as propositions on the November 3rd ballot. The full list of propositions can be found on the City's website at www.nassaubay.com/Election/Propositions. The webpage also contains the [Charter Review Commission's final report](#), which more clearly outlines why each proposition (amendment) was proposed, and how the proposition changes the current Charter language.
- Now Hiring Election Judges:** The Harris County Clerk's Office is currently hiring Election Judges to work on Election Day, Tuesday, November 3rd. Commissioner Adrian Garcia's office is asking for assistance in getting these key positions filled throughout Precinct 2 to make sure all voting locations are fully staffed and operational. The Election Judge takes the form of both Alternate Judge and Presiding Judge positions and pays \$17 and \$20 per hour, respectively. Additionally, paid training is also included in this. The deadline to apply for either





of these Election Judge positions is October 14th, 2020. For more information on applying, please contact Precinct 2 Elections Liaison Carla Valenzuela at (713) 274-2015 or Carla.Valenzuela@pct2.hctx.net.

POLICE DEPARTMENT

- NBPD Weekly Statistics: 94 calls for service, 8 reports, 23 traffic stops, 14 citations / warnings, and 1 arrest.
- October is National Domestic Violence Awareness Month, which first began in 1981 by the National Coalition Against Domestic Violence as a Day of Unity to connect battered women's advocates across the country. Domestic violence affects millions, both women and men, of every race, religion, culture and status. It's not just punches and black eyes -- it's yelling, humiliation, stalking, manipulation, coercion, threats and isolation. It's stealing a paycheck, keeping tabs online, non-stop texting, constant use the silent treatment, or calling someone stupid so often they believe it. Nearly three out of four Americans personally know someone who is or has been a victim of domestic violence. Now is time to take a stand. Support survivors and speak out against domestic violence all month long. Here are some local and national resources providing assistance for victims and abusers of domestic violence
 - Bay Area Turning Point
Phone - 281-338-7600
Hotline - 281-286-2525
www.bayareaturningpoint.org
 - National Domestic Violence Hotline
1.800.799.7233 | TTY 1.800.787.3224

PUBLIC WORKS

- Hurricane Delta: Staff began to prepare for Hurricane Delta prior to the weekend, should the path shift more to the west and our facilities be impacted. Supervisors and Water and Wastewater Operators began to prepare equipment and facilities. Equipment was mobilized to higher ground at the Public Works main office. The Public Works Director and Animal Control Officer will be monitoring the hurricane to determine if animals from the Animal Shelter will need to be relocated. Crews are on standby to come in if needed.
- The David Braun Park dog park was opened on Monday, October 5th, after being closed due to flooded grounds from Hurricane Beta. This time period allowed the dog park to properly dry.
- Three minor water leak repairs on the main line were repaired at the 18300 block of Sandy Cove, 1400 block of Kingstree and 18600 block of Carriage Court. These were all scheduled repairs.
- Sod was installed at previous water leak locations.
- Street Sign Poles: Street crews have started painting the black street sign poles to improve the appearance. Additionally, a new stop sign was replaced at Surf Court and Space Park.



- Weekly maintenance performed at the Saturn Fountains.
- Storm water pump station weekly checks were completed. All stations are ready in anticipation of excessive rain from Hurricane Delta.
- Water Plant Operations: All normal operations.
- Wastewater Plant Operations: All normal operations.
- Sprinkler repairs were made throughout the City by Parks crews.
- Correction from last week's Friday Morning Memo: The Upper Bay boardwalk benches were removed and the Department is waiting for new benches to be installed, weather permitting.

HUMAN RESOURCES

- The Human Resources Manager held an onsite flu clinic for employees to be able to receive the flue vaccine – this allowed for a more convenient, no cost option, allowing for little interruption to an employee's work schedule. The employee flu clinic is part of the City's Wellness Program and an HR initiative for a healthy and happy workforce.
- The Human Resources Manager completed the hiring process for a new EMS Paramedic, along with the new orientation process. Welcome aboard, Jamie Ford!



CITY CALENDAR

- **City Council Meeting** ~ Monday, October 12, 7:00 PM @ Virtual Zoom Meeting: zoom.us/j/87892688676, Meeting ID# 87892688676, Passcode# 77058
- **Virtual Coffee with the City Manager** ~ Friday, October 16, 9:00 AM @ Virtual Zoom Meeting: zoom.us/j/85620778297, Meeting ID# 856 2077 8297, Password# 319849