



# CITY MANAGER'S FRIDAY MORNING MEMO

## AUGUST 28, 2020

### ADMINISTRATION

- **Post Hurricane Laura Update:** Hurricane Laura made landfall overnight on Thursday, August 27th in Louisiana and there were minimal impacts to Nassau Bay and other parts of Harris County. Although we are beyond grateful that Nassau Bay was unaffected by the storm, our hearts and thoughts go out to those to our east that have been impacted by Hurricane Laura.

Thank you to all City Staff and City Volunteers that worked around the clock to prepare for the worst, all the while hoping for the best. The City of Nassau Bay exhibited miraculous teamwork in a time of great uncertainty.

Now that the threat has passed, residents who evacuated are free to safely return to their homes. There was no damage, and we did not experience power outages. We appreciate that warnings were taken so seriously and that our community reacted so quickly.

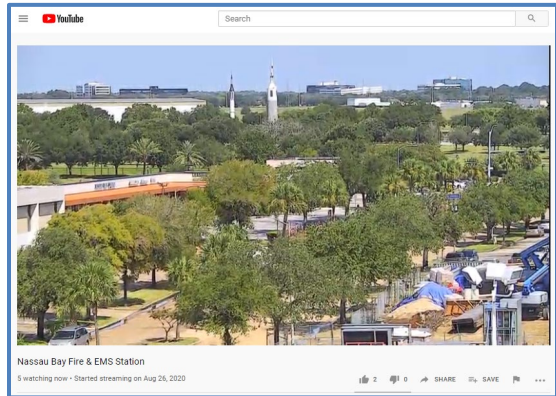
While we were unscathed, Laura has hit our friends in Louisiana hard. Those who can and want to help should donate funds to the American Red Cross and other reputable relief organizations.

It's important to remember that Hurricane Laura could have easily made landfall in our area. Hurricane season is far from over, so please use this experience to improve your family's emergency plans. If you need assistance with your emergency plan or have questions about how to prepare your family and home for disasters, feel free to contact the Nassau Bay Office of Emergency Management at [OEM@nassaubay.com](mailto:OEM@nassaubay.com).





- **Live Stream from the Nassau Bay Fire & EMS Station:** Did you know that the Nassau Bay Volunteer Fire Department has a live stream of the City? The live stream is a view from the Fire & EMS station and was installed during Hurricane Laura operations. Click this link – [Fire & EMS Station Live Stream](#) – to be taken to the YouTube video, or click on the picture to the right to view the video.



- **Bid No. 2020-04 Pre-Bid Conference / Walk Through Meeting:** City Manager Jason Reynolds held a pre-bid conference on Thursday, August 27th for Bid No. 2020-04: Demolition and Removal Project. The project includes the demolition of the Leeward home structures, the removal of the debris from the location, clean-up, and landscaping of the properties located on Leeward. Five (5) contractors attended to preview the demolition site and gather more information for bid submission on Thursday, September 3rd.
- **Harris County Extends Mask Order:** On Wednesday, August 26th, Harris County Judge Lina Hidalgo extended the County's face mask order which requires all businesses within the County to require employees and customers to wear face coverings. No expiration was given, however, the amendment will extend 14 days after Governor Greg Abbott declares that the Coronavirus is no longer a public health disaster.
- **Ameriwaste Trash Pickup:** Due to Hurricane Laura, Ameriwaste did not perform trash services for the City on Thursday, August 27th. This was due to landfills being closed in anticipation of the Hurricane's landfall. The next Ameriwaste trash pickup will be Monday, August 31st.

## CITY SECRETARY

- **Special Meeting Adopting the Fiscal Year 2021 Budget:** The City of Nassau Bay will adopt the Fiscal Year 2021 Budget at a Special Meeting on Monday, August 31, 2020 at 7:00pm. A Public Hearing will be held at this time to hear all persons desiring to be heard on the proposed FY2021 Budget.

The Special City Council Meeting will be held virtually via Zoom Video Conferencing. Please join the Zoom Meeting by clicking this link at [zoom.us/j/89303306789](https://zoom.us/j/89303306789), or calling the audio (only) line of the meeting at (346) 248-7799. Please utilize Meeting ID 893 0330 6789 and Password 77058.



If you wish to speak before City Council for the August 31st meeting, please complete the request online: [Public Request to Speak to City Council](#). Members of the public can also submit their written comments via email to the City Secretary at [sandra.ham@nassaubay.com](mailto:sandra.ham@nassaubay.com). Comments from the public must be received before 1:00pm on Monday, August 31st. Please contact the City at 281-333-4211 with any further questions related to this Budget Hearing and Adoption meeting.



- **November Ballot Preparation:** City Secretary Ham coordinated with Harris County to make final ballot preparations for the November election. City Secretary Ham submitted a first draft of the ballot information last week – Harris County reviewed and made recommendations for corrections based on Harris County’s translators. As Nassau Bay is partnering with Harris County for the November 3rd Election, the candidate and proposition ballot information has been translated into four languages: English, Spanish, Vietnamese and Chinese.

## POLICE DEPARTMENT

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- **NBPD Weekly Statistics:** 127 calls for service, 7 reports, 33 traffic stops, 8 citations / warnings, and 3 arrests.
- **Hurricane Laura Preparation:** The Police Department, along with other City staff and emergency responders, prepared for Hurricane Laura. All officers were moved to 12 hours shifts, with half of the officers assigned to day shift and the second half assigned to night shift. Personnel were also assigned to the Emergency Operation Center operating from the Fire & EMS Station. The Department followed the mantra, “Prepare for the worse, hope for the best.” The Department thanks all the citizens who followed the warnings and made preparations.
- **Disaster Relief and Donation Advise:** We know people want to help after a disaster, but please be careful of where you are sending your money. Unfortunately, a lot of scammers take advantage of these times and the good nature of those wanting to help. Here are some quick tips on disaster relief donations from the Better Business Bureau, BBB Wise Giving Alliance:
  - Be cautious when giving online.
  - Rely on expert opinion when it comes to evaluating a charity.
  - Understand crowdfunding.
  - Be wary of claims that 100 percent of donations will assist relief victims.
  - Find out if the charity has an on-the-ground presence in the impacted areas.
  - Find out if the charity is providing direct aid or raising money for other groups.
  - Gifts of clothing, food or other in-kind donations, may be not be the quickest way to help those in need.

For the full article regarding regarding making donations, visit the Police Department’s Facebook page at [www.facebook.com/NassauBayPD/posts/3515047808545511](https://www.facebook.com/NassauBayPD/posts/3515047808545511).

## PUBLIC WORKS

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- Hurricane Laura: Staff began preparing over the weekend for Tropical Storm Marco and Hurricane Laura. On Monday, Tuesday, and Wednesday, employees prepared City facilities, mobilized equipment to higher grounds, and performed water and wastewater emergency operations. Storm water lift stations were double checked on a daily basis, and extra pumps were dispatched as a backup. Generator fuel tanks were topped off, along with vehicles and equipment. The Public Works “Ride Out Team” monitored the Hurricane and City operations throughout the night from Wednesday night through early Thursday morning. On Thursday and



Friday, staff moved equipment back to normal locations and got back to normal operations before the weekend.

- Weekly maintenance performed at the Saturn Fountains.
- Storm water pump station weekly checks were completed.
- Storm water catch basins were cleared of trash and debris prior to Hurricane Laura's anticipated landfall.
- Water Plant Operations: All normal operations.
- Wastewater Plant Operations: All normal operations.

## HUMAN RESOURCES

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- Human Resources Manager Chani Honeycutt assumed the role of Public Information Officer this week for Hurricane Laura.

## CITY CALENDAR

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- **Special City Council Meeting (Budget Adoption)** ~ Monday, August 31, 7:00 PM @ Virtual Zoom Meeting ([zoom.us/j/89303306789](https://zoom.us/j/89303306789), Meeting ID# 893 0330 6789, Password# 77058)
- **Planning Commission Meeting** ~ Tuesday, September 1, 6:00 PM @ Virtual Zoom Meeting ([zoom.us/j/86962272245](https://zoom.us/j/86962272245), Meeting ID# 869 6227 2245, Password# 77058)
- **Virtual Coffee with the City Manager** ~ Friday, September 4, 9:00 AM @ Virtual Zoom Meeting ([zoom.us/j/85620778297](https://zoom.us/j/85620778297), Meeting ID# 856 2077 8297, Password# 319849)
- **City Council Meeting** ~ Monday, September 14, 7:00 PM @ Virtual Zoom Meeting: [zoom.us/j/84897456213](https://zoom.us/j/84897456213), Meeting ID# 848 9745 6213, Passcode# 77058)