





# CITY MANAGER'S FRIDAY MORNING MEMO

SEPTEMBER 11, 2020

## ADMINISTRATION

- **Remembering September 11th:** Governor Greg Abbott called on all Texans to observe a moment of silence this morning to honor and remember the victims of the terror attacks that occurred on September 11, 2001. Nassau Bay also remembers our fallen fellow Americans and those injured and continues to honor the heroic first responders. American Flags have been proudly displayed along NASA Parkway in remembrance of September 11th.
- **Regular City Council Meeting on September 14th:** The City of Nassau Bay will hold a virtual City Council meeting on Monday, September 14th via Zoom Video Conferencing. At this meeting, City Council will approve an ordinance adopting the Tax Year 2020 Property Tax Rate. The proposed property tax rate will be \$0.72212 per \$100 valuation, which is lower than the existing rate of \$0.73212. Please join the Zoom Meeting by clicking this link: [zoom.us/j/84897456213](https://zoom.us/j/84897456213) or calling (346) 248-7799 to join the audio (only) line of the meeting. Please utilize Meeting ID 848 9745 6213 and Password 77058. If you wish to speak before City Council for the September 14th meeting, please complete the request online: [Public Request to Speak to City Council](#). Members of the public can also submit their written comments via email to the City Secretary at [sandra.ham@nassaubay.com](mailto:sandra.ham@nassaubay.com). Comments from the public must be received before 1:00pm on Monday, September 14th.
- **Changes to National Night Out 2020:** National Night Out is a national community-building campaign that promotes police-community partnerships – it is typically celebrated the first Tuesday in October. Before the 2020 pandemic, neighborhoods would host block parties, festivals, youth events, and cookouts. Emergency personnel would provide safety demonstrations, seminars and exhibits, and City Officials would make their rounds to visit the neighborhoods. Unfortunately, while we still encourage neighborhood comradery in a safe, socially distant, responsible manner, the Nassau Bay Police Department, Nassau Bay



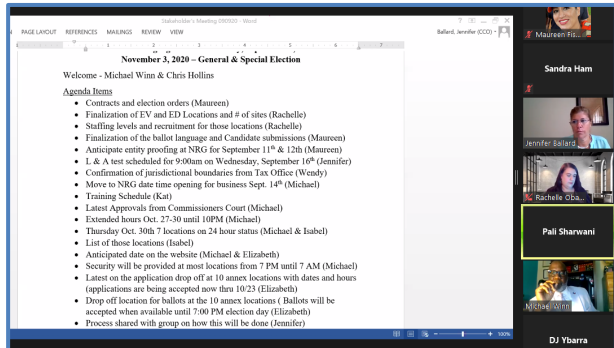
Volunteer Fire Department, EMS, and City Officials **will NOT be in attendance** for any National Night Out block parties this year. Although National Night Out 2020 won't be like past years, we hope that you will keep the National Night Out spirit alive and growing.

- **50th Anniversary Nassau Bay Flags Now on Sale:** The 50th Anniversary Nassau Bay flags are officially on sale! They are available at City Hall for \$15 each, and each flag comes with hardware to display the flag in your yard or garden. The flag is 18x12 and is printed on one side. To purchase your 50th Anniversary flag, please visit the City's website at [www.nassaubay.com/637/Nassau-Bay-Flag](http://www.nassaubay.com/637/Nassau-Bay-Flag). You can purchase the flag in person at City Hall (1800 Space Park Drive, Suite 200). Due to the hardware, these flags cannot be shipped and must be picked up at City Hall. We only have 100 of the commemorative 50th Anniversary flags for sale, so be sure to grab yours before they're gone!



## CITY SECRETARY

- **Harris County Election Stakeholders Meeting:** City Secretary Ham attended a virtual Harris County Elections Stakeholders meeting on Wednesday, September 9th. The focus of the meeting was a discussion on key dates for an Application for a Ballot by Mail and Harris County's process for mailing out those ballots. City Secretary Ham will meet with the Harris County Elections Division today (September 11th) at the Elections headquarters, which has been set up at NRG. At this meeting, City Secretary Ham will provide entity approval of the ballot and view the ballot information on the e-Slate voting machines.



## PUBLIC WORKS

- CIP Erosion Project at David Braun Park: Project is in progress on the south end of Lake Nassau.
- Water meter turnoffs were completed for non-payment.
- Previous Water Leaks: Crews watered the grass sod previously installed at all water leak locations.
- Fire Hydrant Painting: Crews continue painting fire hydrants and hydrant tops, which indicate the fire flow capacity.
- Weekly maintenance performed at the Saturn Fountains.
- Storm water pump station weekly checks were completed multiple times.



- Existing White Streetlight Poles at Parks: Crews began straightening leaning white streetlight poles at all parks to improve park appearance. Crews also performed preventative maintenance on poles to ensure they do not fall over during strong winds.
- Water Plant Operations: All normal operations.
- Wastewater Plant Operations: All normal operations.
- All City facilities were mowed.
- Palm tree trimming was performed in the areas of West Indies and Harbour Drive.
- David Braun Park Drainage: Drainage work continues at the park, around the Animal Control facility, and at the Public Works storage yard at the wastewater treatment plant.
- David Braun Park Volleyball Nets: Volleyball nets were installed at the park.
- Swan Lagoon Park: Three beautiful oak trees were donated to the City. They were planted along the bare area along the sidewalk. This will provide shade at this location. Irrigation is close by and Parks crews will extend the system to provide irrigation to the trees. They are currently being water manually.

## POLICE DEPARTMENT

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- **NBPD Weekly Statistics:** 127 calls for service, 8 reports, 33 traffic stops, 28 citations / warnings, and 0 arrests.
- **Preventing Car Burglaries:** There are several steps that you can take to make your vehicle less of a target for thieves:
  - LOCK YOUR CAR DOORS!! This is the simplest and most effective way to enhance the prevention process. Experience has taught us that over 80% of car burglaries happened when car doors were left unlocked. Most property stolen is left in plain view where anyone walking by the car can see it lying there. Burglars target vehicles that are parked in parking lots while the owners are at work, in class, shopping, or running/jogging. They know it's going to be a long time before the owner returns to their car and the likelihood of being caught is low. Remove visible items your vehicle. If you leave items visible in your car, you are a target. Be aware that someone may be watching as you put a wallet, purse, or cell phone under your seat, especially at a gym, shopping center, park, restaurant, etc. Take these with you or secure them in your trunk before arriving at your destination.
  - LOCK UP! LOCK your vehicle and take your keys, even for quick errands. LOCK the trunk, hatchback or tailgate to block access into the vehicle. CLOSE all windows, including sunroofs.
  - Remember, you can prevent yourself from becoming a victim of auto burglary by removing your valuables from your vehicle and locking them in a safe place, and by LOCKING your vehicle.



## HUMAN RESOURCES

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- The Human Resources Manager is taking a comprehensive look into health insurance plans and premiums for this upcoming open enrollment year. A task force made up of City employees will be assembled to continue this process into next year in preparation for the 2021-2022 plan year.
- The Human Resources Manager met with a few members of the Emergency Ride-Out team to discuss the Emergency Pay Policy. From this meeting, the Emergency Management Coordinator was tasked with a further review of the entire Emergency Operations policy.

## CITY CALENDAR

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- **City Council Meeting** ~ Monday, September 14, 7:00 PM @ Virtual Zoom Meeting: [zoom.us/j/84897456213](https://zoom.us/j/84897456213), Meeting ID# 848 9745 6213, Passcode# 77058
- **Virtual Coffee with the City Manager** ~ Friday, September 18, 9:00 AM @ Virtual Zoom Meeting: [zoom.us/j/85620778297](https://zoom.us/j/85620778297), Meeting ID# 856 2077 8297, Password# 319849
- **Board of Adjustment** ~ Thursday, October 8, 7:00 PM @ Virtual Zoom Meeting: [zoom.us/j/85702403630](https://zoom.us/j/85702403630), Meeting ID# 857 0240 3630, Passcode# 77058