



CITY MANAGER'S FRIDAY MORNING MEMO

MARCH 13, 2020

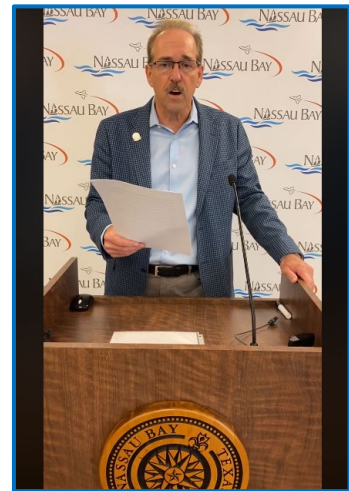
ADMINISTRATION

- **Updates Regarding the Coronavirus:** The City of Nassau Bay is working with partner agencies to prepare our response to this virus and ensure that essential City functions are not impacted. On Thursday, March 12th, Mayor Mark Denman issued a message to citizens, stating:

As the City of Nassau Bay monitors the current situation, our thoughts and prayers go out to those impacted by this virus to date. We recognize that the ever-changing nature of this virus is concerning and needs to be addressed in a common sense, informed, and calm manner. [For Mayor's full message, click here.](#)

At the recommendation from Harris County, Nassau Bay is considering the postponement or cancellation of City events that will occur within the next 30 days, most specifically our 50th Anniversary Gala. For up-to-date information in Nassau Bay, please visit our social media pages and dedicated webpage at www.nassaubay.com/COVID19. You can also sign up to receive direct messages from the City by registering with Nassau Bay Alerts on the city's website.

- **Pavilion to be Renamed in Honor of Roscoe Lee:** At the March 9th City Council meeting, Mayor Mark Denman honored long-time City volunteer Roscoe Lee with the naming of the park pavilion in his honor. Roscoe's plaque will be installed with a quote that reads "Volunteering is the ultimate exercise in democracy. You vote in elections once a year, but when you volunteer, you vote every day about the kind of community you want to live in." The plaque will be installed at the pavilion on Friday, April 3rd at 9:00am in conjunction with a naming ceremony. Citizens are invited to attend to honor Roscoe.





- **Nassau Bay 50th Anniversary Committee:** The Nassau Bay 50th Anniversary Celebration Committee had its fourth meeting on Tuesday, March 10th. This 50th Anniversary Committee is currently focusing on the preparation for Nassau Bay's 50th Anniversary Gala, as well as the week of activities leading up to the gala event on Saturday, April 4th. In an effort to slow community spread of this virus, officials nationwide are taking measures like cancelling large events, closing schools, and encouraging social distancing. We want our communities to be proactive, not panicked. As the City prepares a response to the coronavirus, it has not yet been determined whether the gala event will be postponed until further notice. Please continue to visit the City's website as we monitor the situation and determine the best course of action moving forward.
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- **Comprehensive Plan Update:** City Council held its second joint meeting with the Planning Commission in preparation of the Comprehensive Plan update. Citizens can now track the information being gathered and discussed with the 2040 Comprehensive Plan, including the results of the February 24th Town Hall meeting, on the City's website at www.nassaubay.com/Plan2040. This webpage will be updated as information comes in.



POLICE DEPARTMENT

- Nassau Bay Police Department Weekly Statistics: 125 calls for service, 24 citations/warnings, 3 arrests.

EMERGENCY MANAGEMENT

- The Office of Emergency Management has been closely monitoring the developing coronavirus (COVID-19) pandemic and making preparations for its inevitable arrival to our area. Our focus is to inform and prepare the public without causing fear. We are utilizing our website, social media sites, and the Swift911 system for messaging.

PUBLIC WORKS

- Water Leak Repair: Crews completed a repair at 2060 Space Park Drive on Saturday, March 7th.
- CIP David Braun Park Pickleball Court: Contractors will begin mobilizing today (Friday, March 13th). Work on the project will possibly begin over the weekend.
- All City generators were serviced for regular maintenance.



- The Nassau Bay 50th Anniversary banners were installed along NASA Parkway and in the Town Square.
- A Storm Water Pump Improvements meeting was held on March 5th.
- Weekly maintenance was performed at the Saturn Fountains.
- Storm water pump station weekly checks were completed.
- Water Operations: No problems reported. Normal operations.
- Waste Water Plant Operations: No problems reported. Normal operations.
- City services were identified at 20 Leeward Lane. The water meter was pulled.
- Founders Park: Four (4) light repairs were completed.
- Palm Tree Trimming: Trimming along Upper Bay Road is still in progress in between projects.
- Public Works employee Ross Patrick attended a Pesticide Applicator class.

CITY CALENDAR

- **Coffee with the City Manager** ~ Friday, March 20, 9:00 AM @ City Hall Council Chamber
- **Beautification Day** ~ Saturday, March 28, 8:00 AM @ David Braun Park
- **50th Anniversary Kickball Tournament** ~ Saturday, March 28, 10:00 AM @ David Braun Park
- **50th Anniversary Gala** ~ Saturday, April 4, 6:30 PM @ 2100 Space Park Drive
- **City Council Meeting** ~ Monday, April 13, 7:00 PM @ City Hall Council Chamber