



CITY MANAGER'S FRIDAY MORNING MEMO

APRIL 17, 2020

ADMINISTRATION

- ***Nassau Bay's First Virtual Council Meeting:*** Nassau Bay City Council hosted their very first virtual council meeting on Monday, April 13th. There were over 40 participants who joined the Zoom teleconference meeting, and almost 600 views of the City's livestream of the meeting. Residents interested in viewing the video of Monday's meeting can visit the City's Facebook page. Residents do not have to have a Facebook account to view the City's page or view the meeting video. The full meeting video can be found by clicking here: www.facebook.com/nassaubay/videos/648696432580419.
- ***There's Still Time to Join Nassau Bay's Restaurant Challenge:*** The Nassau Bay Restaurant Challenge is in full swing!!! Don't miss out! There are two contests: 1) Most dollars spent at our local Nassau Bay restaurants from April 1st to April 30th and 2) Most receipts from the most Nassau Bay restaurants (the minimum for each receipt to qualify for the contest is \$20). Remember, Mayor Denman will personally wash the winner's car! Challenge ends April 30th. [Visit www.nassaubay.com/RestaurantChallenge](http://www.nassaubay.com/RestaurantChallenge) for the full details!
- ***Thank You Special Events Committee:*** What a special day in Nassau Bay! Especially when the Easter Bunny makes golf cart deliveries to our littlest Nassau Bay residents! When Nassau Bay's annual Easter in the Park was canceled, our awesome group of volunteers (the Special Events Committee) stepped up to the plate to ensure there was still a special day of celebration! The Easter Bunny visited 35 families last Saturday, April 11th, tossing eggs from afar and posing for photos from the street with the kiddos in the background. A very SPECIAL THANKS to Nassau Bay's Special Events Committee, especially Stacey Amdur, Kathy White, and Sara Plunk!



PUBLIC WORKS

- Public Works Office is closed to the public until further notice. Please call Public Works Office 281-333-2944 or City Hall at 281-333-4211 with any Public Works concerns.
- Due to split shifts for Utility Billing, water meter readings were conducted by crews all week.
- Water lines were located along Upper Bay Road for Houston Methodist Hospital contractors.
- A palm tree fell in the area of Nasa Parkway and Surf Court. The tree was dead on the inside as a result of the freeze of 2017.
- Palm Tree Evaluations on Nasa Parkway: On April 15th, Palm Professionals Tropical Nursery began an extensive evaluation of each palm tree on Nasa Parkway. Currently there are 110 Date palm trees, including the seven (7) Date palms on Saturn Town Square. The City is not responsible for the smaller diameter Florida Sabal palms along Saturn, although these trees appear to be in great shape. A detailed report will be given to the City once the evaluation is completed. The palm tree evaluation is completed from the bottom of the tree to the top of the canopy.
- Palm Tree Removal on Nasa Parkway: Five (5) trees were marked for removal on Friday, April 17th. These trees are completely dead and marked for removal by Palm Professionals Tropical Nursery. Due to approaching storms, the City is making a good faith effort for these trees to be removed. City crews will be removing the trees.
- Coronavirus and Public Works: Crews continue to commit to daily maintenance of City operations while practicing safe social distancing from residents. Public Works is now on a staggering shift schedule to help flatten the curve of the virus. Work production will decrease due to lack of employees. Daily disinfection of offices continues on a daily basis.
- City Parks Closures: Crews continue to replace caution tape and repair orange barricade fencing on a daily basis at all parks. This does include benches at the Boardwalk on Upper Bay.
- Weekly maintenance performed at the Saturn Fountains.
- Water Operations: No problems reported. Normal operations.
- Wastewater Plant Operations: No problems reported. Normal operations.
- Sanitary sewer jetting at the Animal Control facilities was completed. It is estimated crews jetted 100 feet to clear debris and trash in the line.
- The Mutt Mitts stations were filled with doggie bags.

POLICE DEPARTMENT

- NBPD Weekly Statistics: 61 calls for service, 12 traffic stops, 1 citations / warnings, 0 arrests, and 4 reports.
- This week, April 12th through April 18th, was National Public Safety Telecommunicators Week. The Nassau Bay Police Department would like to thank all of the telecommunicators (dispatchers) for the outstanding job they do every day. Telecommunicators are the lifeline for



our officers out on the streets and the calming voice for the citizen when calling 911. You may not see them, but they are there, and are as invested in saving lives as those first responders you see on the street. When you make that call for a police officer or a firefighter or EMS, telecommunicators are truly the first responder. Thank you for taking care of us!

- Fraud Prevention – Fraudsters are taking advantage of these uncertain times by impersonating the CDC, SBA, IRS and other government and healthcare organizations. Whether you're running a business or managing your personal finances, it is important to stay alert. Here are some helpful reminders you can act on:
 - Review your bank and debit/credit account(s) daily.
 - Don't provide confidential information to anyone who is calling or emailing you. CDC, SBA, IRS and other legitimate organizations won't ask you to provide your username, password, personal identification number (PIN) or other account information.
 - Don't give out your bank account, debit/credit account, or PayPal account information - even if someone claims it's necessary to get your stimulus check or other government benefit.
 - Update your contact information with your bank or financial institution, so you can be informed quickly of any unusual transactions.
 - Monitor your accounts for suspicious activity by setting up fraud alerts. Most banking and financial institutions offer this service. Fraud alerts will notify you of activity on your accounts.
 - Create a strong, unique password. Use a combination of upper & lowercase letters, numbers and special characters. Also update passwords regularly and avoid sharing your passwords.
 - Go paperless to help avoid mail fraud. Sign up with your accounts to receive electronic statements, notices, etc.
 - Don't click on links in emails or online that you are not familiar with. This includes emails with links related to Coronavirus, IRS Relief Funds, or Tax Payments.

EMERGENCY MANAGEMENT

- Emergency Management Coordinator Dena Mahan attended daily FEMA COVID-19 Public Assistance recovery calls. She also participated in the weekly Harris County COVID-19 response call and the daily State of Texas DSHS COVID-19 update calls.
- Emergency Management Coordinator Mahan attended a webinar discussing grant opportunities for cities impacted by the COVID-19 economic downturn.
- The Office of Emergency Management will continue to monitor the COVID-19 stay at home orders and will participate in the Governor Abbott's call outlining his plan to reopen the state.
- Emergency Management Coordinator is completing the application for Nassau Bay's 5-year renewal in the Scenic Cities program.

CITY CALENDAR

- **City Council Meeting** ~ Monday, May 11, 5:00 PM @ Virtual Meeting