



CITY MANAGER'S FRIDAY MORNING MEMO

MAY 22, 2020

ADMINISTRATION

- **Memorial Day:** Memorial Day is the time to remember and honor those who risked their lives to protect us and the country. We salute the sacrifice of those heroes. The City of Nassau Bay has proudly displayed American Flags along NASA Parkway in observance of Memorial Day.
- **City Offices Closed in Observance of Memorial Day:** City Offices will be closed Friday, May 22nd and Monday, May 25th in observance of Memorial Day. As City Hall is closed, please note AmeriWaste will continue all scheduled services on Monday, including garbage, heavy trash, and green waste. Throughout the Memorial weekend, essential safety personnel will continue normal operations (including Police, Fire, EMS, and water / wastewater services). City Hall will resume regular business hours on Tuesday, May 26th.
- **Virtual Coffee with the City Manager:** City Manager Jason Reynolds will be hosting a virtual Coffee with the City Manager event at 9:00am this morning. You can watch or listen to the meeting in one of the following ways: (1) Zoom at zoom.us/j/86747759956, Password# 678967 or (2) Over the phone at (346) 248-7799. Please use Meeting ID # 867 4775 9956 and Password # 678967 to access the meeting.
- **New Art Monument on NASA 1:** Have you seen it? Want to know more about it? Nassau Bay's new art monument is scheduled to be installed and lit up on NASA 1 in June of this year. The monument was designed and constructed to honor the relationship between NASA Johnson Space Center and the City of Nassau Bay. This is a joint project with NASA's Johnson Space Center, TxDOT, Harris County Precinct 2 Commissioner Adrian Garcia, Texas Representative Dennis Paul, SWA Group, and the City of Nassau Bay. This art monument was planned and funded with revenue from the hotel occupancy tax fund since 2016. This dedicated revenue can only be used to promote tourism and the arts within the City. Stay tuned for the official unveiling of the art monument name at an upcoming groundbreaking ceremony!





- **Recognizing our 2020 High School Graduates:** It is not too late to recognize a 2020 Grad! Let the City of Nassau Bay know who these special graduates are so we can recognize them with a yard sign and a visit from City of Nassau Bay Mayor Mark Denman and CCISD Board of Trustee Win Weber! Fill out the form on our website at www.nassaubay.com/congratsgrad.
- **RFQ 2020-02 Sand Filter Engineering Services:** The City of Nassau Bay received three (3) proposals in response to RFQ 2020-02 Sand Filter Engineering Services. The City is seeking a qualified engineering firm for engineering services for the rehabilitation and repair of an existing wastewater sand filter unit at the City's wastewater treatment plant facility. The work is being partially funded through a FEMA grant as a result of damages to this unit caused by Hurricane Harvey. City Council will award the bid at the June 8th City Council meeting.

POLICE DEPARTMENT

- NBPD Weekly Statistics: 111 calls for service, 23 traffic stops, 18 citations / warnings, 2 arrest, and 6 reports.
- On Wednesday, May 20th, the Nassau Bay Police Department received several notifications of unstable and disturbing posts mentioning the US Government and a local school district. Officers conducted an investigation, along with several other local and federal agencies, and determined the 28-year-old male was currently residing at a local hotel. Officers made contact with the subject without incident. He was transported to a medical facility for a mental health evaluation.


PUBLIC WORKS

- **Public Works Week:** This week Public Works employees were recognized for their hard work and dedication to the City and for all services the Department provides. Resident Jeremy Reynolds cooked hamburgers and hot dogs for employees. Human Resources Manager Chani Honeycutt had pizza delivered at the Public Works facility. Employees were very grateful for the food and support they received from City staff.
- The Public Works Office is closed to the public until further notice. Please call the Public Works Office at 281-333-2944 or City Hall at 281-333-4211 with any Public Works concerns.
- **Rain Event on Friday, May 15th:** The wastewater plant recorded 3.6 inches of rain. All storm water pumps performed without any problems and were checked by the field operators. The Water/Wastewater Operator periodically checked the plants and did discover a small power failure.
- Water line excavation and plugging is completed on the northside of 2045 Space Park. This is a part of the Dollar General demolition and Houston Methodist Hospital expansion.
- **NASA Parkway Palm Trees:** Two (2) dead trees were removed.
- One dead Sabal palm tree at Upper Bay Road and Space Park Drive was removed.
- **CIP Pickleball Court:** Court construction is in progress.
- The Public Works Jon boat is currently under maintenance.



- Storm Water Pump Improvement Project: Staff took street elevations and recorded storm pump settings for review and improvements.
- Weekly maintenance performed at the Saturn Fountains.
- Storm water pump station daily checks were completed.
- A red reflective border was installed around all speed limit signs throughout the City. The red border was installed to increase visibility during the day and especially at night.
- A damaged speed limit sign pole was replaced at the entrance of NASA Parkway and Nassau Bay Drive.
- Water Plant Operations: All normal operations. No problems reported.
- Wastewater Plant Operations: All normal operations. No problems reported.
- Irrigation repairs are in progress around the City parks and medians.
- Wind nets at the David Braun tennis courts were reattached after recent heavy winds.
- All City facilities were mowed.
- In anticipation of Memorial Day weekend visitors, the trash cans at David Braun Park will be checked periodically throughout the holiday weekend.

HUMAN RESOURCES

- This week is National Public Works Week (May 17th through May 23rd)! Instituted as a public education campaign by the American Public Works Association (APWA) in 1960, National Public Works Week (NPWW) calls attention to the importance of public works in community life. The week seeks to enhance the prestige of the often-unsung heroes of our society—the professionals who serve the public good every day with quiet dedication. Nassau Bay provided a pizza lunch on Thursday, May 21st as a small token of appreciation to our Public Works employees who are dedicated to improving the quality of life for present and future generations. To our Nassau Bay Public Works Department – THANK YOU for all you do each and every day!
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- The City of Nassau Bay also celebrated National EMS Week from May 17th through May 23rd. EMS week brings together local communities and medical personnel to honor the dedication of those who provide the day-to-day lifesaving services of medicine's "front line." The important contributions of EMS practitioners in safeguarding the health, safety and wellbeing of their communities should be fully celebrated and recognized. To our City of Nassau Bay EMS – thank you for serving our City!



EMERGENCY MANAGEMENT

- Emergency Management Coordinator Dena Mahan participated in Harris County and Texas Department of State Health Services conference calls regarding the COVID-19 response.
- Emergency Management Coordinator Mahan participated in the RFQ review for the WWTP sand filter engineering project.
- Emergency Management Coordinator Mahan provided disinfection and opening plan information to the ISS Conference Facility.
- Emergency Management Coordinator Mahan met with the Texas Division of Emergency Management and FEMA to discuss the status of Hurricane Harvey projects.