



CITY MANAGER'S FRIDAY MORNING MEMO

JUNE 19, 2020

ADMINISTRATION

- **Remembering Sergeant Sullivan:** The (End of Watch) E.O.W. Ride to Remember stopped in Nassau Bay on Monday, June 15th to honor Sergeant Kaila Sullivan. The primary purpose of the E.O.W. Ride to Remember is to raise awareness of the law enforcement officers who lost their lives in the line of duty last year. This event not only honors the fallen officers, but also provides the community, friends, family, and co-workers a chance to remember. EOW R2R left Spokane, Washington on June 1st, and will travel to 30 states visiting the departments of the 146 officers killed in the line of duty in 2019. Thank you to the riders and organizers for remembering Sgt. Sullivan.
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- **Fourth of July Water Wars:** Although there are some changes to this year's celebration, Fourth of July wouldn't be the same without Water Wars! Get your water guns and water hoses ready to soak your neighbors in this fun event. You do not have to register to participate in Water Wars! However, all you need to do is display a stars and stripes bandana on your person, wagon or cart. You can pick up your free bandanas at 18639 Prince William Lane from 9:00am to 10:30am on July 4th. Please be sure to look out for prominently displayed bandanas while participating in this fun event! Note – water balloons, cars/trucks are NOT allowed. For more information on the City of Nassau Bay's Fourth of July celebration, visit the City's website at www.nassaubay.com/specialevents.
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- **New COVID-19 Color-Coded System:** On Thursday, June 11th, Harris County announced a new color-coded system to inform residents regarding the current level of risk from COVID-19 and actions that strongly urge residents to take to stay healthy, save lives, and ensure the local economy recovers in a way that is sustainable over the long term. It's important to remember that COVID-19 is still with us. Each of us plays a vital role in continuing to stop the spread and keep each other healthy. Nassau Bay urges our residents to help us contain the spread by continuing to work and play virtually and use face coverings if you have to be out.



POLICE DEPARTMENT

- NBPD Weekly Statistics: 107 calls for service, 9 reports, 31 traffic stops, 27 citations / warnings, and 1 arrest.

PUBLIC WORKS

- Major Water Break on June 13th: A major water leak was repaired at 18575 Martinique in the late afternoon hours.
- Water Break on June 16th: A water break was repaired at 18235 Caprice in the early morning hours.
- Major Water Break on June 16th: A major water leak was repaired at 18211 Nassau Bay Drive in the late evening until early morning hours.
- Water Break on June 18th: Crews began work on a water leak at 1702 NASA Pkwy (Wendy's). Crews found an old copper 2" pipe that needs to be soldered. Crews are currently checking for plumbers in the area that can solder the pipe.
- Water meter re-reads were conducted for Utility Billing on Monday.
- Weekly maintenance performed at the Saturn Fountains.
- Storm water pump station daily checks were completed.
- Asphalt / pothole repairs continue throughout the City.
- Water Plant Operations: All normal operations. No problems reported.
- Wastewater Plant Operations: All normal operations. No problems reported.
- Sidewalk bushes in David Braun Park were cut back.
- Palm tree floodlight bulbs were replaced at Point Lookout and Martinique.
- The Street crew spray painted and touched up stop sign poles throughout the City.



CITY SECRETARY

- City Secretary Sandra Ham attended a virtual pre-election meeting with the Harris County Clerk's Election Division on June 16th. This webinar session was held for entities planning to host their election jointly with Harris County on November 3rd and contained important information on Harris County's key dates and deadlines for the upcoming election.
- The City Secretary's Office issued a Notice to Bidders for Bid No. 2020-03: Steel Platform and Generator Installation. The project includes the fabrication and construction of a galvanized steel platform at the City's fire station, and the placement and installation of a City-purchased generator atop the platform. Sealed bids will be received until 2:00 pm on Thursday, July 9th and it is anticipated that City Council will award the bid at the July 13th City Council meeting.

HUMAN RESOURCES

- City Staff participated in a free onsite biometrics screening as part of our City Wellness Program. The checkup included lab accurate diagnostic blood work, a full medical history, a personal health report and a private consultation with a Nurse Practitioner. This is part of the City's annual commitment to whole wellness for each and every employee. The biometrics screening is just one of the many ways the City of Nassau Bay shows how it is important to invest in every employees' health and well-being.



EMERGENCY MANAGEMENT

- Emergency Management Coordinator Dena Mahan completed the Harris County COVID-19 cost spreadsheet for possible reimbursement through the CARES grant. She also completed the application for FEMA's COVID-19 Public Assistance grant program. This is a potential backup source of funding should the CARES grant funds not cover all of the City's COVID-19 related expenses.
- Emergency Management Coordinator Mahan participated in the bi-monthly conference call with FEMA and State representatives regarding Hurricane Harvey recovery projects.
- The Office of Emergency Management coordinated with the Texas General Land Office about potential mitigation grant funding.

CITY CALENDAR

- **City Council Budget Workshop** ~ Wednesday, July 1, 5:00 PM @ Virtual Meeting
- **City Administrative Offices Closed in Observance of the Fourth of July Holiday** ~ Thursday, July 2, 11:30 AM and Friday, July 3



- **Fourth of July Parade** ~ Saturday, July 4, 6:00 PM
- **Fourth of July Fireworks** ~ Saturday, July 4, 9:00 PM @ Nassau Bay Peninsula
- **City Council Meeting** ~ Monday, July 13, 7:00 PM @ Virtual Meeting