

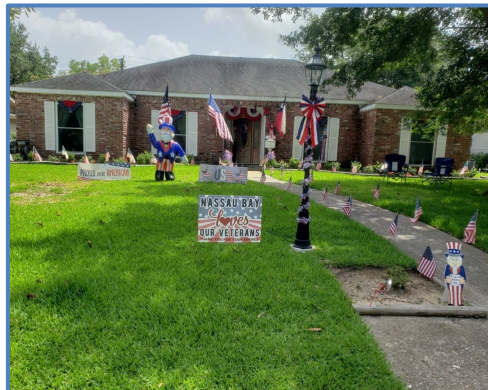


# CITY MANAGER'S FRIDAY MORNING MEMO

## JULY 3, 2020

### ADMINISTRATION

- ***Celebrating our Nation's Independence:*** Happy Fourth of July! The City of Nassau Bay wants to wish all a happy Independence's Day! American Flags were proudly displayed along NASA Parkway to celebrate the holiday.
- ***Fourth of July Parade & Fireworks Canceled:*** The City of Nassau Bay is sad to announce this year's Fourth of July Fireworks, Parade, and Water Wars have been canceled. Based on Governor Abbott's latest order, cities around the area - including Nassau Bay - have made the hard decision to forgo the fireworks show and celebratory activities in the interest of public safety. We understand how much our Citizens look forward to this time-honored tradition. We hope you all understand the decision to cancel is based on more than the health risk of COVID-19, as it also becomes a safety issue for the City with traffic, crowd control, and social responsibility. As we approach the holiday weekend, please remember – personal fireworks are not allowed within City limits. We hope our community can still enjoy this great American holiday safely, responsibly, and most of all - proudly!
- ***Nassau Bay Honors Our Veterans:*** The Fourth of July is about so much more than fireworks, parades, and City-wide celebrations. On July 2nd, Nassau Bay's Special Event Committee helped celebrate America's Independence Day by placing over 80 **Nassau Bay Loves Our Veterans** yard signs in and around

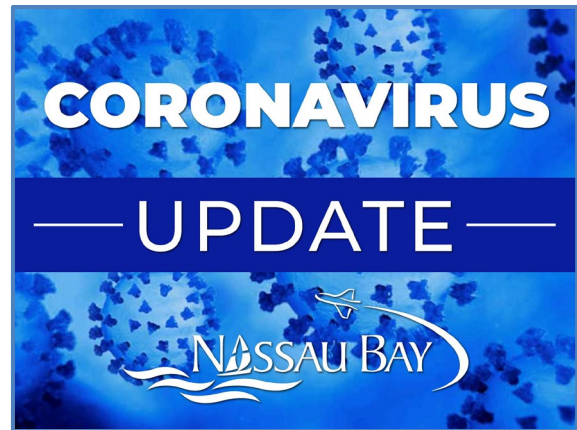




the community. If you know someone who you would like to honor, please contact Special Events Committee Chairman Stacey Amdur by email at [staceyamdur@gmail.com](mailto:staceyamdur@gmail.com) to register. We want to send a special thanks to our Special Events Committee for continuing to honor our veterans this holiday.

- **Administrative Offices Closed to the Public:**

The City of Nassau Bay is closing our administrative offices to the public as a strong preventative step to slow the community spread of coronavirus (COVID-19) in and around our community. There have been a total of 10 confirmed cases of the coronavirus in the City of Nassau Bay, with 7 recovered cases and currently 3 active cases. The City realizes that cases can quickly change, which is why our Office of Emergency Management will continue to work with state and local authorities to determine any future actions. For more information, please visit the City's website at [www.nassaubay.com/COVID19](http://www.nassaubay.com/COVID19). Our website will also list the phone numbers of all essential staff to help you with City Services during this time.



- **Nassau Bay Rocks:** Didn't you know Nassau Bay ROCKS?!? Who is interested in a fun, little scavenger hunt on July 4th? Put on your walking shoes and take off looking for one of 25 painted red, white and/or blue rocks that our friends with [Nassau Bay Rocks](#) have hidden outdoors around Nassau Bay. There will be prizes for those who find one. If you are lucky and discover a rock, please take a picture and post the photo of you and your rock to Nassau Bay Rocks (don't forget to join the group!). Private message them with your address and/or telephone number and a group member will deliver your prize. The rocks will be out and ready for you to begin when you get up. HAPPY HUNTING!



## PUBLIC WORKS

- Water Leak Repair at 18235 Caprice: A repair was completed on a different section from this leak two weeks ago.
- Utility Company Boring on NASA Parkway: The Water Line Field Supervisor marked existing City utilities and was on site when the boring contractor bored and dug around critical main water lines and the supply water line on NASA Parkway. This was to ensure no water or sewer lines were hit by the contractor.
- Fire Hydrant Static Testing: Testing was conducted this week.
- Weekly maintenance performed at the Saturn Fountains.



- Storm water pump station daily checks were completed.
- Water Plant Operations: All normal operations. No problems reported.
- Wastewater Plant Operations: All normal operations. No problems reported. Concrete base work was completed to install a pole for an American and Texas Flag in front of the plant.
- Streetlight Repairs – One (1) repair completed.
- Leeward Townhomes: The City owned Leeward Townhomes were mowed to remove high grass. City crews will maintain the grass on the properties.
- Shrubs and bushes were trimmed on Nassau Bay Drive.
- The Kingstree inlet was cleared of tree debris to ensure no blockage to Lake Nassau.
- Small dock maintenance at Lake Nassau was performed.
- A City Infrastructure meeting was held on June 30th to discuss storm water pumps.

## POLICE DEPARTMENT

- On June 30th, the Harris County Commissioners Court honored the life and service of Sergeant Kaila Sullivan and her 16 years of service to the Nassau Bay Police Department. The Court voted to rename the Bay Area Museum to the Kaila M. Sullivan Chapel and Hall effective June 30, 2020. The Kaila M. Sullivan Chapel and Hall is located in Clear Lake Park at 5000 NASA Road 1, Seabrook, TX 77586. The Nassau Bay Police Department thanks the Harris County Commissioners Court for honoring Sgt. Sullivan with this wonderful tribute.
- NBPD Weekly Statistics: 82 calls for service, 9 reports, 9 traffic stops, 3 citations / warnings, and 1 arrests.
- As the Police Department offices are closed in response to COVID-19, we want to remind our citizens that alarm permits, long-term parking permits, and vacation watch registrations are still available by appointment. In order to obtain a permit or register a vacation watch, call the Police Department administrative number at 281-333-4211 to make an appointment. Information and forms are also available on the Police Department web page at [www.nassaubay.com/Police](http://www.nassaubay.com/Police).

**COMMISSIONERS COURT VOTES TO RENAME  
BAY AREA MUSEUM TO  
THE KAILA M. SULLIVAN CHAPEL AND HALL**

**In Honor of the Life of 16-Year Veteran of the  
City of Nassau Bay Police Department  
SGT. KAILA M. SULLIVAN**

**Sgt. Kaila M. Sullivan,**  
a 16-year veteran of the City of Nassau Bay Police Department, was tragically killed in the line of duty on December 10, 2019. She was a leader and role model on the force and in her community. An advocate for victims of domestic violence and sexual assault, she was known as "The Rock" of the police department. Kaila was a devoted wife and mother. In honor of her life and service, Commissioners Court voted to rename the Bay Area Museum to the **Kaila M. Sullivan Chapel and Hall** effective June 30, 2020. Sgt. Kaila M. Sullivan is survived by her wife, son, mother, brother, sister, and grandparents.

## EMERGENCY MANAGEMENT

- Emergency Management Coordinator Dena Mahan attended a training on the new plan development and submittal software from the Texas Division of Emergency Management.



- Emergency Management Coordinator Mahan attended a meeting with the State of Texas and FEMA regarding the status of Hurricane Harvey projects.
- Emergency Management Coordinator Mahan prepared grant reports for the Emergency Management Program Grant.

## CITY CALENDAR

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- **City Council Budget Workshop** ~ Wednesday, July 8, 7:00 PM @ Virtual Meeting
- **City Council Meeting** ~ Monday, July 13, 7:00 PM @ Virtual Meeting