



City Manager's Friday Morning Memo

May 17, 2019

Administration

- **Officers Receive Life Saving Award:** Officer Donald Linder and Officer Michael Cavazos received the Life Saving Award from the Nassau Bay Police Department. Chief Tim Cromie presented both officers with the award at the May 13, 2019 City Council Meeting. Officers Donald Linder and Michael Cavazos responded to the early morning call last March and found a 49-year-old male who had inflicted several serious slash wounds upon himself. The officers assisted emergency medical responders who, despite the man's combative actions, were able to save his life. Thank you Officer Linder and Officer Cavazos, and all of the members of the Nassau Bay Police Department, for the work you do each and every day for the City of Nassau Bay. [You can watch highlights from the award presentation here \(online link\)](#) or by clicking the photo.
- **Swift911 Test Alert:** The City of Nassau Bay conducted a test of the City's Emergency Alert System, Swift911, on Thursday, May 16th. Citizens who had successfully registered with the system should have received a voice, text, or email notification, based on their alert preferences. Nassau Bay's Emergency Alert System allows City Officials to quickly send alerts via phone, email, or text message in the event of emergency situations. If you need to make updates to your contact information or want to modify the way you are alerted (voice, text, or email), visit www.nassaubay.com/alerts to make changes to your account. You may also call City Hall at 281-333-4211 for assistance.
- **Records Relocation:** The City Secretary's Office relocated 38 boxes of inactive records to the City's storage unit. These records included Finance, Emergency Management, Administration, Human Resources, and Municipal Court documents not currently active in current operations, but not yet eligible to be destroyed according to the Texas State Library and Archives Commission's Local Government Records Retention Schedules.
- **National Public Works Week:** Join us in celebrating National Public Works Week from May 19th to May 25th, as the City of Nassau Bay recognizes the many responsibilities public works professionals take on to build, maintain, and support the infrastructure that helps our communities thrive.



- **National EMS Week:** May 19th to May 25th is also National EMS Week. In 1974, President Gerald Ford authorized EMS Week to celebrate EMS practitioners and the important work they do in our nation's communities. Please join the City of Nassau Bay in also honoring the dedication of those who provide the day-to-day lifesaving services of medicine's "front line".
- **TMHRA Annual Conference:** Human Resources Manager Chani Honeycutt attended the TMHRA Annual Conference from May 15th to May 17th. The TMHRA Conference is designed for professionals in human resources and other city departments charged with human resources related issues. Chani attended general sessions geared towards optimizing productivity, enhancing personal development, increasing knowledge, and strengthening the foundation of the human resources functions in municipal government.

Code Enforcement

- 18223 Cape Bahamas: The gas line was disconnected from the home earlier this week. Additionally, the demo contractor began demolition of the home this week.

Public Works

- Meter books were read Tuesday, Wednesday, and Thursday.
- Water Plant Operations: No problems reported.
- Waste Water Plant Operations: No problems reported.
- CIP Water Tank Painting: A second set of bacteriological samples were submitted, and test results were negative. The water tank is back in service and is on line.
- David Braun Park Pavilion Repair Project: The David Braun Park pavilion will be CLOSED on May 28th until mid-September for repairs. Sign will be installed at the pavilion next week to notify residents.
- Storm Water Pump Station Improvements Project: Waiting arrival of the backflow red valve devices to be delivered for installation.
- Upper Bay Station B: The pump was removed and cleared of debris. The pump is now operational and back in service.
- Saturn Fountain: Due to a broken filter assembly, the Saturn fountain will be out of service until a new one is received.
- Palm trees along NASA Parkway and in the Town Square received antibiotics injections to prevent diseases that have affected neighboring cities.
- Crews trimmed trees around the speed limit signs for better driver visibility.
- A Clear Lake Water Authority quarterly meeting was held with Public Works Director Lopez and Finance Director Ludanyi in attendance to discuss upcoming projects with the City of Houston.
- A FEMA meeting was held on May 15th to discuss wastewater sand filter mitigation.



- A joint Parks & Recreation Committee and Keep Nassau Bay Beautiful meeting was held on May 15th at 6:00pm.

City Calendar

- **National Public Works Week** ~ May 19 to May 25
- **National EMS Week** ~ May 19 to May 25
- **Coffee with the City Manager** ~ May 24, 9:00 AM @ Texas Citizens Bank
- **City Hall Closed in Observance of Memorial Day** ~ May 27
- **Planning Commission Meeting** ~ June 4, 6:00 PM @ City Hall Council Chambers
- **City Council Meeting** ~ June 10, 7:00 PM @ City Hall Council Chambers