



City Manager's Friday Morning Memo

March 22, 2019

Administration

- **Welcome Officer Oliva:** The City of Nassau Bay welcomes Officer Josh Oliva to the force. Officer Oliva was sworn in on Tuesday, March 19, and his mother, Juanita, had the privilege of pinning his badge on his uniform. Officer Oliva spent two years playing first base for Huston-Tillotson University baseball team prior to beginning his law enforcement career. Josh graduated from Houston Community College Police Academy in 2018. He comes to Nassau Bay after previously working for a nationwide security agency. Officer Oliva will be assigned to the Field Training Program and then transition to patrol. We are excited to have him as part of our Nassau Bay Police Department family. When you see him, please welcome him to the Nassau Bay community!
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- **Small Business Success:** Nassau Bay, along with the U.S. Small Business Administration and SCORE Mentors Houston, successfully hosted a Small Business Workshop on Thursday, March 21st for over 20 participants. The workshop helped future business owners learn more about how to get started, fundamentals of business plan development, and organizational structure. All participants walked away with good ideas and guidelines to help them start smart and grow smart!
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- **Emergency Management Training:** Human Resources & Special Events / Communications Manager Chani Honeycutt, attended the Texas Division of Emergency Management's Basic Public Information Officer Course hosted by the Galveston County Office of Emergency Management. Chani learned more about the unique role of the Public Information Officer (PIO) in emergency management and looked at the multi-faceted duties and challenges of it. Through individual and group activities, Chani developed and practiced a series of communication skills and identified ways to integrate all phases of emergency management into a comprehensive public information program.
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- **Beautification Day:** On Saturday, March 30th, join your neighbors for the Garden Club's annual [Beautification Day](#). Individuals, families, young, and old – come by yourself or bring



anyone who loves to garden – are invited to help in this once a year beautification project! Meet at 8:00am at the Pavilion at David Braun Park for a light breakfast and coffee before we beautify our community by cleaning up and planting flowers in the gardens, medians, and green spaces throughout Nassau Bay.

Police Department

- Chief Cromie attended a forum with U.S. Congressman Brian Babin and other area law enforcement leaders to discuss H.R. 838, the Threat Assessment, Prevention, and Safety (TAPS) Act. The TAPS Act:
 - Will identify a behavioral threat assessment and management process that can be adapted and used across the nation while recognizing the unique needs of different communities.
 - Will provide States the training, resources, and support needed to stand up community-based, multidisciplinary behavioral threat assessment and management units.
 - Recognizes that the behavioral threat assessment and management concept should become part of the culture and fabric of contemporary law enforcement.

More information on the TAPS Act can be found at <https://babin.house.gov/taps/>.

Public Works

- Water Plant Operations: No problems reported.
- Waste Water Plant Operations: No problems reported.
- Sanitary Sewer Repair: Crews replaced a section of line and tap at 18214 Upper Bay Road (Post Office). Massive roots penetrated the Post Office service line, and roots were also wrapped around the sewer tap. These conditions made it difficult for the Post Office plumber to correctly tie into the City service tap.
- CIP Water Tank Painting: Painting is in progress. Work continues on the inside of the tank.
- CIP David Braun Sidewalk Replacement: Contractors have mobilized and removed the entire sidewalk from the new parking lot to the dog park and to the small gazebo south of the dog park. Approximately 2,200 square feet of new concrete will be poured, which will include drainage. Estimated time of completion is 2-to-3 weeks (weather permitting).
- Dog Park Closed: Due to the sidewalk construction, the dog park will be closed for approximately 2-to-3 weeks. The Department will use this time to do some maintenance work inside the dog park.





- Storm Water Pump Station Improvements Project: Phase 1 of the pumps and panels have been ordered. Crews will mobilize April 1st to begin a 3-month project. This will be a joint effort by all departments within Public Works. Equipment and safety supplies are being ordered.
- CenterPoint Street Lights 2019 Phase 1: CenterPoint contractors are expected to mobilize in the City in 2-to-3 weeks for installation of 50 light poles.
- Weekly maintenance checks at the Saturn fountain were completed.
- Storm water pump station weekly checks were completed.
- 18802 Point Lookout Drive Street Panel Replacement: Contractors are scheduled to remove and replace the street panel this weekend. The Street Supervisor will come out to inspect forms and pour.
- Existing Street Light Poles: A street light in the area of Kingstree and Carriage is not working. Crews were able to repair the surrounding lights. New wire will have to be bored under the street. Due to the upcoming CenterPoint project this light will be out of service.
- David Braun Park Playground Area: Crews are replacing new light fixtures throughout the park. There may be brief periods of no light due to the electrical work being performed.
- David Braun Park Spillway Bridge: Crews replaced support screws and bolts to ensure proper structural support. The item was completed as a result of Keep Nassau Bay Beautiful's Strategic Plan.
- A Parks & Recreation Committee meeting was held on March 20th.
- Plants for Beautification Day have been ordered for the March 30th event.

City Calendar

- **NAMD Meeting** ~ March 28, 2:00 PM @ City Hall Conference Room
- **Coffee with the City Manager** ~ March 29, 9:00 AM @ Texas Citizens Bank
- **Beautification Day** ~ March 30, 8:00 AM @ David Braun Park Pavilion
- **Easter in the Park** ~ April 7, 2:00 PM @ David Braun Park
- **City Council Meeting** ~ April 8, 7:00 PM @ City Hall Council Chambers
- **Prescription Drug Take Back** ~ April 27, 10:00 AM @ City Hall Parking Lot
- **Street Eat Party** ~ April 27, 6:00 PM @ Nassau Bay Town Square