



City Manager's Friday Morning Memo

December 28, 2018

Administration

- **May 2019 General Election:** The [2019 City Council Candidate Packet](#) is now available in the City Secretary's office. The Candidate Packet includes important information, deadlines, and the necessary forms for those interested in running in the May 4, 2019 City Officers' Election. This being an odd-numbered year a General Election will be called for the following positions – Council Positions 1, 3, and 5. Candidates may file their application for a place on the ballot between Wednesday, January 16, 2019 through Friday, February 15, 2019. The City Secretary's office will offer extended filing hours until 5:00pm on Friday, February 15th (City Hall regularly closes at 11:30am on Friday). For more information, please visit www.nassaubay.com/election.
- **Happy New Year:** As the City's employees take this time to enjoy the New Year please note, City Hall will be closed in observance of the holiday on Tuesday, January 1st. City Hall will resume normal operations on Wednesday, January 2nd. There will be regular residential trash service on Monday, December 31st. AmeriWaste will begin curbside tree pickup on Thursday, January 3rd.

Fire Department

- The Nassau Bay Volunteer Fire Department and City of Nassau Bay EMS are proud to invite you to the new Fire & EMS Station Grand Opening! Please join us on Saturday, January 19, 2019 at the new Fire & EMS facility (18295 Upper Bay Road, Nassau Bay, TX). The Dedication & Ribbon Cutting Ceremony will begin at 10:00am, with an Open House (lunch provided) at 11:30am.

Please come out with the family and join us for a special event showcasing the facility. Take part in a special ceremony dedicating the new station, go for a behind-the-scenes tour of the new building, and meet the team. There will be a special appearance by Sparky the Fire Dog for the kids.

Public Works

- Public Works was closed for the Christmas holiday on December 24th & 25th.
- Water Plant Operations: No problems were reported.
- Waste Water Operations: No problems were reported.



- Upper Bay Storm Water Pump A: The new higher capacity pump was delivered to replace pump #2. The scheduled installation date is January 3rd. Crews are preparing items this week in anticipation of installation next week.
- Storm water operations were checked and monitored before and during the Thursday rain event.
- Storm water catch basins were cleared of trash and debris on two occasions after the recent rain event.
- Street sweeping of the City is scheduled for **Saturday, January 5th at 7:00am. Please park cars in the driveway if possible.**
- Existing street light maintenance and trouble shooting was performed at Kingstree and Cape town Lane.
- The Saturn Town Square fountain was cleared of trash and debris and is at 100% flow capacity.
- Parks crews began trimming City entrances along NASA Parkway.
- A dead palm tree was removed on NASA Parkway west bound.
- Public Works Relocation: Staff continues to work on organization and work flow at the new location after current project priorities are completed.

City Calendar

- **City Hall Closed in Observance of New Year** ~ January 1
- **Coffee with the City Manager** ~ January 4, 9:00 AM @ Texas Citizens Bank
- **City Council Meeting** ~ January 14, 7:00 PM @ New Fire & EMS Station
- **First Day to File Application for a Place on the General Election Ballot** ~ January 16, 8:00 AM @ Nassau Bay City Hall
- **Fire Station Open House** ~ January 19, 10:00 AM @ New Fire & EMS Station