



City Manager's Friday Morning Memo

December 7, 2018

Administration

- **Holiday in the Park:** Please join us for the Annual Holiday in the Park event hosted by the Nassau Bay Special Events Committee on December 8th, from 2:00pm to 4:00pm at Howard Ward Park. Meet Santa, play in the snow, ride a tube down the snow slide, sing carols and much more. In addition, our very own Nassau Bay Nauticats will be at the event selling beautiful poinsettias as a fundraiser for the scholarship fund. Unwrapped gifts for the Toys for Tots toy drive will accepted at the holiday event.



- **Clear Lake Boat Parade:** After Holiday in the Park, you can watch or participate in the 57th Annual Clear Lake Christmas Boat Lane Parade. Fireworks will be launched from the Nassau Bay Peninsula at 6:00pm to signal the start of the parade. Enjoy this event from land or by boat! More than 100 brightly decorated power and sailboats will traverse the Clear Lake channel from South Shore Harbour Marina and the Nassau Bay Lagoon to Galveston Bay.

Fire Department

- **Fire Station / EMS Facility Update:** The Fire and EMS Departments are completely moved into the new Fire Station / EMS facility. Thank you to everyone involved with making this a reality. A special thank you to Fire Chief Tom George, our volunteer firefighters, and Nassau Bay EMS, as they spent their weekends and free time working on the building.



Public Works

- **Water Plant Operations:** No problems were reported.
- **CIP Water Tank Painting:** Recommendation will be submitted to City Council to award the contract at the December 10, 2018 Council meeting.
- **Meter shut offs** were performed for non-payment.



- Public Works Relocation: Staff is officially moved into the former fire station at 120 Surf Ct and is now fully operational. Most of the week has been concentrated on the move and operations/organization of the office.
- Waste Water Operations: No problems reported.
- Street barricades, cones and road blocks were removed at the new Fire Station.
- Upper Bay Palm Tree Lighting: Crews installed the green and red light covers on the palm tree lights for Christmas.
- David Braun Park Canoe Ramp Build Project: Signage and the installation of a ladder is needed to complete the project. The ladder is in route.
- A new navigation light for boaters was installed entering the channel.
- Maintenance on the Town Square fountain was performed.
- A Public Works Field Operator attended Leadership Clearlake on December 5, 2018.
- Holiday in the Park and Boat Parade: The Department is preparing for both events on Saturday afternoon and evening.



City Calendar

- **Holiday in the Park** ~ December 8, 2:00 PM @ Howard Ward Park
- **Clear Lake Boat Parade** ~ December 8, 6:00 PM @ Nassau Bay Lagoon
- **City Council Meeting** ~ December 10, 7:00 PM @ Nassau Bay City Hall
- **Coffee with the City Manager** ~ December 14, 9:00 AM @ Texas Citizens Bank
- **City Hall Closed in Observance of Christmas** ~ December 24 & December 25