



City Manager's Friday Morning Memo

October 5, 2018

Administration

- **Successful National Night Out:** National Night Out was a huge success! We appreciate our community coming together in support of our Public Safety officers and neighborhood. Police Officers, Fire Department and City Officials visited 18 block parties. Thank you all for the wonderful hospitality and general community spirit!



- **Finance Department CAFR Award:** For the second time in a row, the City of Nassau Bay was awarded the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting. This award is in recognition of the City's comprehensive annual financial report for fiscal year 2017. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting. To meet the high standards of the award, the City's comprehensive annual financial report must demonstrate a constructive "spirit of full disclosure." Congrats to the Finance Team for their continued success!
- **Nassau Bay 101:** In the third class of Nassau Bay 101, Fire Chief Tom George and Public Works Director Paul Lopez led participants through the Volunteer Fire Department and the Public Works Department. Participants learned more about Fire Department basics, Fire Department volunteers, the new Fire Station, the City's capital projects, water and sewer basics, storm water management, animal control and animal adoptions.





- **KNBB Fall Sweep:** Keep Nassau Bay Beautiful (KNBB) will host its first annual Fall Sweep for the City of Nassau Bay Parks on November 3rd, from 8:30am to 11:30am. Volunteers are asked to meet at the Pavilion in David Braun Park at 8:30am to sign up and receive instructions, maps, and equipment. Volunteers will be asked to select from several planned activities in Swan Lagoon Park, David Braun Park and Howard Ward Park. For more information about volunteering, please contact KNBB Chairman Roscoe Lee at roscoe.lee@nassaubay.com.



Public Works

- Sewer Line Collapse at Upper Bay & Space Park Lane: Contractors installed a new manhole, pipe burst the line, and are currently working on a street panel replacement. Bypass equipment was cleaned and stored. The driveway is now opened.
- Water Plant Operations: No problems were reported. Well # 2 is currently being installed at the plant.
- Water Line Location Clean Up: Crews are cleaning up previous water leak locations and will be laying down sand and sod shortly.
- Water meter shut offs were conducted due to non-payment.
- Waste Water Operations: No problems reported.
- Sanitary sewer jetting was performed in the 130 Surf Court area. Approximately 800 feet of sewer line was jetted.
- Storm Water Catch Basins: All storm water catch basins were cleared of trash and debris.
- Existing City Lights: Crews removed existing white light poles and light heads in the areas of Cape Bahamas Lane and Caprice Lane.
- Street Lights Maintenance: Crews replaced bulbs and performed repairs on light poles at David Braun Park, Point Lookout Drive, and Martinique Drive.
- Equipment Maintenance: Crews are working on equipment maintenance after last week's rain events.
- Nassau Bay Lake / Pocket Park: Tree trimming is in progress.
- Mosquito Spraying: Mosquito spraying continues on Monday, Wednesday and Fridays due to high mosquito activity (weather permitting).
- National Night Out: Crews installed block party captain signs and cleaned up parks and esplanades.



Fire Marshal

- The Fire Marshal conducted a complete fire evacuation drill at the Voyager apartments. This is a new program implemented by the owners of the apartment complex. The drills will occur twice a year. The Voyager has requested the City assist in the fire drills.
- The Fire Marshal and the Fire Chief conducted hydrostatic testing for the new fire sprinklers at the Houston Methodist C.U.P. Both also conducted hydrostatic testing at the new apartment building being constructed for the Aero Apartments.
- Administrative work is still ongoing for the two properties in the City that are being processed for condemnation and demolition. One property is showing signs of positive progress towards saving the home, while the other property has not.

City Calendar

- **City Council Meeting** ~ October 8, 7:00 PM @ City Hall Council Chambers
- **Planning Commission Meeting** ~ October 9, 6:00 PM @ City Hall Council Chambers
- **Coffee with the City Manager** ~ October 12, 9:00 AM @ Texas Citizens Bank
- **Halloween in the Park** ~ October 20, 6:00 PM @ David Braun Park
- **Street Eat Party** ~ October 27, 6:00 PM @ Nassau Bay Town Square
- **KNBB Fall Sweep** ~ November 3, 8:30 AM @ David Braun park