



City Manager's Friday Morning Memo

October 12, 2018

Administration

- ***Congrats Sergeant Sullivan:*** A big congratulations to newly promoted NBPD Sergeant Kaila Sullivan! Sergeant Sullivan was pinned by her son at the Monday, October 8th City Council meeting. Kaila was recently promoted to Corporal in August 2018, and the City congratulates her on this new promotion to Sergeant!

- ***Nassau Bay 101:*** In the fourth class of Nassau Bay 101, participants learned more about Nassau Bay's public safety components. Participants met Nassau Bay's Presiding Judge Holly Williamson, Prosecutor Dick Gregg, III, and Court Administrator Catrina Maxwell; learned more about the court process; and held an interactive mock trial. Additionally, participants were introduced to the new Nassau Bay Police Department Police Chief Tim Cromie and learned more about active shooter scenarios from Sergeant Glenn Sharp.

- ***TMLIEBP Board of Trustees:*** City Manager Jason Reynolds was recently elected to the TML Multistate Intergovernmental Employee Benefits Pool (TMLIEBP) Board of Trustees. City Manager Reynolds will represent Region 14, which includes surrounding counties such as Galveston, Chambers, Fort Bend, Walker, Brazoria, etc., as well as Harris County.
- ***Halloween in the Park:*** Be ready for some spooky fun at the annual Halloween in the Park! The Special Events Committee will host the event on Saturday, October 20th from 6:00pm to 8:00pm at David Braun Park (18900 Upper Bay Rd). Enjoy the haunted trail, hayride, making your own s'mores (while listening to spooky stories by the fire), dancing and more! Don't forget the costume contest, prizes awarded for the best costumes in different age groups!



Public Works

- NB101 Class: Continuing their education about Nassau Bay, Public Works Director offered participants an opportunity to tour the Waste Water Treatment Plant to learn more about the City's water treatment process. A tour was given on Wednesday, October 10th for several participants.
- A water leak on the service line was repaired at 18714 Point Lookout Drive.
- Sewer Line Collapse at Upper Bay & Space Park Lane: The project is completed, the area cleaned up, and the sewer line is now back in service.
- Water Plant Operations: No problems were reported. Well # 2 is now operational. Bacterial water samples are being collected.
- Water Line Location Clean Up: Crews installed sand and grass sod at all locations damaged from previous water leaks. Three pallets of grass were replaced.
- Waste Water Operations: No problems reported.
- Storm Pump Station A: The station is experiencing electrical issues. A service company is currently investigating the problem.
- Storm Water Catch Basins: All storm water catch basins were cleared of trash and debris.
- Existing City Lights: Crews are currently removing all breakers supplying power to the existing white lights. The meter boxes will be removed by the service provider.
- Street Lights Maintenance: Crews replaced bulbs and performed repairs on light poles at David Braun Park.
- Saturn Town Square: Crews are in the process of replacing and installing four palm trees and two trees.
- City Mowing Contracting Services: Services are back on track. This was delayed due to the amount of rain in the last couple of weeks. Some areas in certain parks are still not completely drained of water. Mowers have been instructed NOT to mow these areas due to the machines causing major ruts in the area.
- David Braun Park Restrooms: Crews are pressure washing and painting the restrooms. Rotten wood is also being repaired on the door (windshield survey item).
- Ant Treatment in the Parks: Due to the amount of rain in the last couple weeks, crews continue to treat all parks for ants.
- Mosquito Spraying: Mosquito spraying continues on Monday, Wednesday and Fridays due to high mosquito activity (weather permitting).
- Leadership Clear Lake Program: Robert Villanueva attended the second class of the Clear Lake Area Chamber Leadership Clear Lake Program on October 10th.





City Calendar

- **Parks and Recreation** ~ October 17, 7:00 PM @ City Hall Conference Room
- **Charter Review Commission** ~ October 17, 7:00 PM @ City Hall Council Chambers
- **Coffee with the City Manager** ~ October 19, 9:00 AM @ Texas Citizens Bank
- **Halloween in the Park** ~ October 20, 6:00 PM @ David Braun Park
- **Street Eat Party** ~ October 27, 6:00 PM @ Nassau Bay Town Square
- **KNBB Fall Sweep** ~ November 3, 8:30 AM @ David Braun Park