



## City Manager's Friday Morning Memo

August 24, 2018

### Administration

- **Welcome Officer Michael Cavazos:** The Nassau Bay Police Department welcomed its newest Police Officer on Monday, August 20th, Officer Michael Cavazos. Officer Cavazos is a longtime Nassau Bay resident who has fulfilled his dream of becoming a Police Officer. Officer Cavazos is currently assigned to his first phase as a PPO (Probationary Police Officer) on the dayshift.
- **Keep Nassau Bay Beautiful:** Keep Nassau Bay Beautiful (KNBB) has become recognized as a full affiliate of the Keep Texas Beautiful program. The Keep Nassau Bay Beautiful sign was installed at the Upper Bay entrance of Howard Ward Park at Tranquility Arbor Garden. Congratulations to the KNBB Committee, with a special thanks to Parks & Recreation Chairman Roscoe Lee for his hard work and dedication to ensuring the City successfully completed the application process.
- **Harris County Flood Control District Bond Election:** Election Day for the for the Harris County Flood Control District Bond Election is Saturday, August 25th, and will be held from 7:00am to 7:00pm at Nassau Bay City Hall (1800 Space Park Drive, Ste 200, Nassau Bay, TX). To view a sample ballot or to review a list of acceptable forms of identification, visit [www.HarrisVotes.com](http://www.HarrisVotes.com) or call the Harris County Clerk's office at 713.755.6965.
- **Nassau Bay 101:** It's your last chance to sign up for this year's Nassau Bay 101 class, don't miss out! Nassau Bay 101 is a six-week program which gives residents a behind-the-scenes look at running a city. Nassau Bay 101 is designed to equip and encourage citizens to become more engaged and assume a leadership role within the community. Participants will meet City staff and Elected Officials and learn all about each department of our City through facility tours, interactive sessions, and demonstrations. Classes will be held Thursday evenings from 6:00pm to 8:00pm starting on September 13th. This program is open to Nassau Bay residents and business owners. The Nassau Bay 101 [application](#) can be downloaded from our website at [www.nassaubay.com/NB101](http://www.nassaubay.com/NB101), and is also available at City Hall. Submit your completed application to Mary Chambers by August 31st at [mary.chambers@nassaubay.com](mailto:mary.chambers@nassaubay.com).



- **National Night Out:** Join us for National Night Out on Tuesday, October 2nd. National Night Out is an annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie to make our neighborhood a safer, more caring place to live. Nassau Bay Police Officers and City staff will make their rounds to visit each registered event location. Block parties are held in your neighborhoods to provide a better opportunity for residents to meet those who live next to them. Want to become a block party captain? Go to [www.nassaubay.com/NNO](http://www.nassaubay.com/NNO) to complete the online [Block Party Registration Form](#) or come in-person to the Nassau Bay Police Department (1800 Space Park Drive, Suite 200). Questions? Call the Police Department at 281.333.4211 ext. 2212.

## Public Works

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- ***The City is experiencing numerous water breaks due to old piping and extreme heat causing the ground to shift. The water plant is monitored during the day/evening hours to ensure that any pressure change is reported immediately. Plant operations are normal during these times. Crews are working to repair the breaks immediately, including clean-up before leaving the site.***
- Major Water Break Repairs:
  - Saturday 08/18/2018 18607 Sandy Cove
  - Monday 08/20/2018 2200 Space Park \*temporary clamp, a new one was ordered
  - Tuesday 08/21/2018 18219 Carriage
  - Wednesday 08/22/2018 2511 Swan Ct.
  - Thursday 08/23/2018 1419 Basilan
- Water Plant Operations: No problems were reported. Lead and copper testing will be conducted at 20 sites beginning the week of August 27th through August 31st.
- Waste Water Operations: No problems reported. The WWTP flow meter was calibrated.
- Upper Bay Sanitary Sewer Lift Station: Pump #2 is tripping. A service company is scheduled to come out and troubleshoot.
- CenterPoint Lighting: All lights are working except in the Carriage Area due to a cut in the power line.
- Street Repairs: Due to the recent water breaks, contractors were mobilized in the City and are in process of removing street panels and re-pouring sections. Driveway approaches have also been removed by City crews repairing water lines under driveways.
- Street Light Maintenance: Crews repaired the street light at 1907 Silver Bank Ct.
- A street sign was installed at Surf Court and NASA Parkway.
- David Braun Park Basketball Courts: Court lines were painted.
- Peninsula cleaning was conducted.
- Mulching continues around the City on medians and gardens.
- Mosquito Spraying: Mosquito spraying continues on Tuesday and Thursdays at 7:00pm.



## Fire Marshal

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- The Fire Marshall conducted two (2) walk-through inspections on the new Fire Station & EMS Facility. The purpose of these walk-throughs is to identify items needing correction before the final inspection. This in turn speeds up project completion and reduces costs.
- The Fire Marshall researched two (2) items at the request of the Nassau Bay Volunteer Fire Department Fire Chief. First item was a flammable vapor leak detection system. This system could work in conjunction with the fire alarm system installed in the new fire station. Second, was the installation of sheetrock on the inside of the elevator shaft. This requirement would act as a fire barrier protecting the elevator shaft, car, and occupants.
- The department continues working with the City Attorney's Office on proper procedures for demolishing two (2) vacant homes. Multiple photos were taken, and notices were drafted and sent to all last know contacts for each property.

## Building Department

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- The ground floor apartments at 2002 San Sebastian (Sapphire Apartments), Building #2, completed construction and are available for rent. The Conex containers should be removed in the next few weeks.
- Over the last two (2) weeks, the Building Official has removed 18 illegal signs placed in the right-of-way (ROW).
- Methodist Hospital's updated Central Utility Plant (CUP) is complete, and the hospital is switching electrical and HVAC systems to the new plant. They now have two (2) generators with the ability to provide emergency power to the main hospital.

## City Calendar

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- **Harris County Flood Control District Bond Election** ~ August 25, 7:00 AM to 7:00 PM @ City Hall Council Chambers
- **Coffee with the City Manager** ~ August 31, 9:00 AM @ Texas Citizens Bank
- **City Administrative Offices Closed in Observance of Labor Day** ~ September 3
- **Planning Commission Meeting** ~ September 4, 6:00 PM @ City Hall Council Chambers
- **City Council Meeting** ~ September 10, 7:00 PM @ City Hall Council Chambers
- **Charter Review Commission** ~ September 18, 7:00 PM @ City Hall Conference Room