

**REGULAR MEETING AND PUBLIC HEARING
CITY COUNCIL
CITY OF NASSAU BAY, TEXAS
August 14, 2017
7:00 PM**

MEMBERS OF COUNCIL PRESENT: Mayor Mark Denman, Mayor Pro Tem Sandra Mossman, Councilmembers Don Matter and Bob Warters

MEMBERS OF COUNCIL ABSENT: Councilmembers John Mahon, Bryce Klug, and Jonathan Amdur

OTHERS PRESENT: City Attorney Dick Gregg Jr., City Manager Jason Reynolds, City Secretary Sandra Ham, Assistant City Manager Mary Chambers, Finance Director Csilla Stiles, Police Chief Kenneth Campbell, Fire Chief Tom George, Public Works Director Paul Lopez, Officer Stephen Snook, and Planning Commission Chair Roscoe Lee

PRESIDING: Mayor Mark Denman

CALL TO ORDER AND ROLL CALL OF MEMBERS

Mayor Mark Denman called the meeting to order at 7:02 p.m. and announced a quorum of Council was present with four elected officials in attendance.

INVOCATION AND PLEDGES OF ALLEGIANCE

The invocation was given by Mayor Pro Tem Sandra Mossman. The Pledges to the American and Texas flags were led by Planning Commission Chair Roscoe Lee.

APPOINTMENTS, PROCLAMATIONS, PRESENTATIONS AND AWARDS

Presentation of a Proclamation to Antilles Lane Homeowners Association

Mayor Denman presented a proclamation to the Antilles Lane Homeowners Association. President Tom Sarpolus and Vice President George Marion accepted the proclamation on the Association's behalf. A photo was taken of Mayor Pro Denman, Mr. Sarpolus, and Mr. Marion.

Introduction of Nassau Bay Police Department Officer Stephen Snook

Chief Kenneth Campbell introduced the Police Department's newest police officer to Councilmembers and citizens. Chief Campbell remarked on Officer Snook's previous background and extensive training hours. Officer Snook voiced his appreciation for the positive welcome.

The introduction of Officer Snook was an addition from the posted Agenda.

Presentation in Recognition of Certificate of Achievement for Excellence in Financial Reporting

City Manager Jason Reynolds recognized Finance Director Csilla Stiles and finance department staff as a first-time recipient of the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting. This award is in recognition of the City's comprehensive annual financial report for fiscal year 2016.

Update on the Harris-Galveston Subsidence District's 2016 Annual Groundwater Report

Nassau Bay's Harris-Galveston Subsidence District's representative Jim Edwards provided an overview of the 2016 Annual Groundwater Report. Mr. Edwards indicated, generally, there is no subsidence in Area 1, which includes Nassau Bay. The greatest problem the area faces in the district is irrigation, and this issue is currently being addressed by the Subsidence District's Water Conservation Committee. Mr. Edwards closed his presentation by noting 60% of the water usage in the area is attributed to sprinkler use.

Presentation of the City Manager's Proposed Budget for Fiscal Year 2018

City Manager Reynolds began his presentation of the Fiscal Year 2018 Proposed Budget with a summary of the City's recent accomplishments and upcoming projects. In reviewing the budget calendar and budget process, Mr. Reynolds provided considerations for ongoing challenges that affect the Fiscal Year 2018 Budget.

Further examination of the General Fund, Mr. Reynolds provided year-to-year comparisons of expenditures and revenue sources. He indicated 61% of revenue is property taxes and continues to remain stable. Reviewing general fund highlights, Mr. Reynolds stated the taxable value for tax year 2017 would provide a good estimate for 2018. Mr. Reynolds continued his presentation on the General Fund by providing proposed expenditures for Fiscal Year 2018.

Mr. Reynolds indicated a focus on vacant lots, as the taxable value remains flat. Overall, commercial and apartment tax values have grown over recent years. Ending his comments, City Manager Reynolds assessed the days of reserve, noting the City charter requirement of 90 days of reserve. At the moment, the Fiscal Year 2018 Budget maintains 76 days of reserve. Mr. Reynolds stated this number is comparable last year's timeline in the budget process, and highly expects the final number of reserve days to be above the charter requirement.

PUBLIC HEARING AND ACTION ITEMS FROM PUBLIC HEARING:

Public Hearing was opened at 7:27 p.m.

Roscoe Lee, 1631 Antigua Lane, stated he participated and observed the two previous budget workshops, and was overall pleased with the thoroughness displayed by the department heads in the process. He noted the budget process was ongoing, and remarked on the balance from Council and staff for best services for the City and cost saving measures. Additionally, Mr. Lee remarked on the demonstrated focus on days of reserve.

Continuing his comments, Mr. Lee provided details addressing the City's TMRS liability, and noted Council's position to remain as an attractive and competitive employer while evaluating cost savings. Lastly, Mr. Lee summarized the highlights of the previous workshops, including

the creation of a full-time Animal Control Officer. Overall, Mr. Lee voiced the process as intensive, but with overall satisfaction.

There being no one else wishing to speak, the public hearing was closed at 7:33 p.m.

CITIZENS' REQUEST FOR HEARING BEFORE CITY COUNCIL

Public Hearing was opened at 7:33 p.m.

Bobbie Williams, Point Lookout Drive, expressed displeasure with the newly installed CenterPoint street lights. Prior to the Council meeting, Ms. Williams had the opportunity to discuss the issue with Public Works Director Paul Lopez, and believes Mr. Lopez will be adequately addressing the issue with a street light adjustment.

Roscoe Lee, 1631 Antigua Lane, praised the Street Eat party, noting the high turnout and large participation by non-Nassau Bay party goers. Mr. Lee provided feedback by commenting on the high decibel levels of the music, and hoped for future consideration of the music levels.

There were no other public comments and the hearing was closed.

COUNCILMEMBERS' COMMENTS/REPORTS

Mayor Pro Tem Sandra Mossman congratulated Finance Director Csilla Stiles, Senior Accountant Jaime Vasquez, and the finance team for their recent achievement.

MAYOR'S COMMENTS/REPORTS

Mayor Denman echoed the congratulations, and additionally praised the team for their work throughout the budget process. Mayor Denman ended his comments by remarking on the construction activity occurring in the City.

REPORTS FROM STAFF MEMBERS & COMMITTEES

City Manager

City Manager Jason Reynolds began his comments by expressing appreciation to City staff for their project management during the heavy construction activity. He continued by describing the impending completion of Howard Ward Park, the beginning of San Sebastian Lane curb work and staging, and the recent smoke testing, which assisted the City in detection of illegal connections to the City's sewer water lines.

Continuing his comments, Mr. Reynolds noted the date of National Night Out to be October 3, 2017. For additional information on becoming a block captain, individuals can contact the Nassau Bay Police Department. Additionally, the new City receptionist will begin on Monday, August 21, 2017. Lastly, he indicated the RAD class has been rescheduled, and those interested should contact the Police Department.

Fire Department

President Matt Roper presented the Fire Department's July status report, stating the department responded to 36 calls in June and logged 1,284 man hours at the station last month. Membership continues to hold steady around 42 volunteers.

CONSENT AGENDA

The Consent Agenda listed the following items for approval:

Approval of Minutes of Regular Meeting on July 10, 2017

It was moved by Mayor Pro Tem Mossman, seconded by Councilmember Warters, to approve the Consent Agenda.

Motion passed 4 – 0.

NEW BUSINESS (None)

ADJOURNMENT

There being no further business, the meeting adjourned at 7:43 p.m.

Minutes approved as submitted and/or amended this 11th day of September, A.D. 2017.



CITY OF NASSAU BAY, TEXAS

Mark A. Denman
Mayor

Sandra V. Ham
City Secretary