

MINUTES
NASSAU BAY ECONOMIC DEVELOPMENT CORPORATION
November 17, 2015
6:00 PM

MEMBERS OF THE CORPORATION PRESENT: Jonathan Amdur, Don Matter, Cindy Harreld-DeWease, Bryce Klug, John Mahon and Bill Quinn.

MEMBERS ABSENT: Mark Denman.

OTHERS PRESENT: City Manager Chris Reed, City Manager Jason Reynolds, Assistant City Manager Mary Chambers, City Secretary Marisela Garcia, and Finance Director Csilla Stiles.

PRESIDING: Jonathan Amdur.

CALL TO ORDER AND ROLL CALL OF MEMBERS

The meeting was called to order at 7:00 pm.

A quorum of the EDC were present with six board members present.

APPROVAL OF MINUTES

The minutes of the meeting on July 27, 2015 were presented for approval.

It was moved by Bryce Klug, seconded by Cindy Harreld-DeWease, that the minutes be approved.

Motion passed 6 – 0.

CITIZENS' REQUEST FOR HEARING BEFORE EDC: None

NEW BUSINESS

Annual Election of Officers

It was moved by John Mahon, seconded by Cindy Harreld-DeWease, that the EDC keep the same slate of officers.

Motion passed 6 – 0.

For purposes of clarity, the officers are:

Mark Denman, President
Jonathan Amdur, Vice President
Bryce Klug, Treasurer
Don Matter, Secretary
John Mahon, Director
Bill Quinn, Director
Cindy Harreld-DeWease, Director

EDC's Annual Report to Council and Authorization for Report to be Prepared and Furnished to City Council by December 14, 2015

City Secretary Garcia and Finance Director Stiles each briefly covered the portions of the report they had compiled.

It was moved by Bill Quinn, seconded by Don Matter, that the Annual Report as drafted by Staff be approved and furnished to Council. Motion passed 6 – 0.

Authorization for Increased Amount of Funding Provided to the City for Administrative Services

Finance Director Stiles stated this was a yearly authorization brought before the EDC for its approval. There was brief discussion about how the funds were used.

It was moved by Don Matter, seconded by Bryce Klug, that administrative funding provided to the City be approved, increasing it from \$12k to \$100k as in previous years.

Motion passed 6 – 0.

Approval of orders for payment to reimburse the City for invoices paid on behalf of the EDC

The amounts to be reimbursed were:

- a. Gregg & Gregg (FY15) - \$112.50
- b. BAHEP Annual Membership (FY16) – Total \$20,000.00
- c. BAHEP AAC (FY16) - \$421.00
- d. BAHEP ICSC Deal-making (FY16) - \$325.00
- e. Clear Lake Area Chamber Annual Membership (FY16) - \$20,000.00
- f. Wages – Kristi Sykora (FY15) – \$6,461.56
- g. Total - \$37,320.06**

It was moved by Bill Quinn, seconded by John Mahon, that all expenditures be approved for payment.

Motion passed 6 – 0.

Selection of an architectural firm for the design of the Fire/EMS Facility and award funding for the same

City Manager Reed gave an overview of the item noting the City Council had approved Natex as the architectural firm for the design of the Fire/EMS Facility.

There was a brief discussion amongst the board whether to approve the Natex as the firm.

It was moved by Don Matter, seconded by Bryce Klug, to approve Natex as the architectural firm and negotiate funding not to exceed \$200,000.

Board Member Quinn to amend the motion for selection of another firm for the design, motion died due to lack of a second.

The original motion to approve Natex and negotiate funding not to exceed \$200,000 passed 5 – 1, Director Quinn opposed.

EXECUTIVE SESSION

Meeting recessed to Executive Session at 7:42 p.m. with Board Member Amdur reading from the posted agenda the following topic to be discussed in Executive Session:

1. §551.087 Deliberations regarding economic Development Negotiations – Discussion of Economic Development option.

Meeting returned to Open Session at 7:42 p.m.

ACTIONS FROM EXECUTIVE SESSION

Consider and take action, if any, on matters discussed in Executive Session.

It was moved by Bryce Klug, seconded by Cindy Harreld-DeWease to authorize staff to negotiate the terms discussed in executive session.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:45 p.m.

Minutes approved as submitted and/or corrected this 25th day of April, A.D., 2016.

CITY OF NASSAU BAY, TEXAS
ECONOMIC DEVELOPMENT CORP.



Mark A. Denman
President



Donald Matter
Secretary