

**REGULAR MEETING AND PUBLIC HEARING
CITY COUNCIL
CITY OF NASSAU BAY, TEXAS
May 9, 2016
7:00 PM**

MEMBERS OF COUNCIL PRESENT: Mayor Mark Denman, Mayor Pro tem Mossman Councilmembers Harry Dollar, John Mahon, Bryce Klug, Jonathan Amdur, and Bob Warters.

MEMBERS OF COUNCIL ABSENT: None.

OTHER CITY OFFICIALS PRESENT: City Attorney Dick Gregg, Jr., City Manager Jason Reynolds, City Secretary Marisela Garcia, Assistant City Manager Mary Chambers, Finance Director Csilla Stiles, Fire Chief Tom George, Communications Director Kristi Sykora, Public Works Director Paul Lopez, Sgt. Glenn Sharp, and Planning Commission Chair Roscoe Lee.

PRESIDING: Mayor Mark Denman.

CALL TO ORDER AND ROLL CALL OF MEMBERS

Mayor Mark Denman called the meeting to order at 7:00 p.m. and announced a quorum of Council was present with seven elected officials in attendance.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS

A moment of silence was observed in place of the invocation.

The Pledges of Allegiance were led by Scout Troop 957. Mayor Denman gave the troop a Certificate of Appreciation and posed for a photo with them.

APPOINTMENTS, PROCLAMATIONS, PRESENTATIONS, AWARDS

Presentation of Proclamation to Sylvester J. Vredenburg in Honor of Earning the Prestigious Rank of Eagle Scout in the Boy Scouts of America.

Mayor Denman recognized Sylvester J. Vredenburg with a proclamation naming May 21, 2016 as a day in his honor. Sylvester's Eagle Project was the construction of multi-stage composting bin and six benches for the native tree nursery at Exploration Green. The volunteers at Exploration Green use the compost bin regularly and enjoy resting on the shaded benches and as they work towards their plan of transitioning nearly 200 acres of a former golf course into a beautiful, multi-purpose green space. Mayor Denman posed for a photo with Eagle Scout and family.

Presentation of Proclamation to Rohan Sur in Honor of Earning the Prestigious Rank of Eagle Scout in the Boy Scouts of America.

Mayor Denman recognized Rohan Sur with a proclamation naming August 15, 2016 as a day in his honor. Rohan's Eagle Project the collection of hygiene, personal care products, and miscellaneous items such as books, snacks, small games, stationary, etc. which American soldiers overseas have limited access to. He organized neighborhood

routes and posted fliers on nearly seven hundred homes and then returned the following week to collect all the donated items with the help of scouts and parent volunteers. The items were donated to the H.O.M.E. (Help Our Military Endure) Organization. The scout team sorted all the donated items by category, wrote cards and prepared care boxes for overseas shipment to American soldiers. Mayor Denman posed for a photo with Eagle Scout and family.

Presentation of Proclamation to Diego Contreras in Honor of Earning the Prestigious Rank of Eagle Scout in the Boy Scouts of America.

Mayor Denman recognized Diego Contreras with a proclamation naming August 29, 2016 as a day in his honor. Diego's Eagle Project were the raising of funds for and leading the design and construction of two outdoor picnic tables. The funds raised benefit Exploration Green Tree Nursery which serves the entire Clear Lake area. His project resulted in 130 volunteer hours and was completed in time for the Earth Day celebration. Mayor Denman posed for a photo with Eagle Scout and family.

Presentation of Proclamation to Lawrence Der Chang Chu in Honor of Earning the Prestigious Rank of Eagle Scout in the Boy Scouts of America.

Mayor Denman recognized Lawrence Der Chang Chu with a proclamation naming December 1, 2016 as a day in his honor. Lawrence's Eagle Project were being the elevation of school benches which had sunken into the ground at North Pointe Elementary. Scouts helped elevate the benches by pulling them out of the ground and filling the holes with cement. Now the benches are able to function properly for the use of students at school. Mayor Denman posed for a photo with Eagle Scout and family.

PUBLIC HEARING AND ACTION ITEMS FROM PUBLIC HEARING

No public hearing was held.

CITIZENS' REQUEST FOR HEARING BEFORE CITY COUNCIL

No Citizens' request for a hearing.

COUNCILMEMBERS' COMMENTS/REPORTS

Councilmember Amdur stated the City held the Street Eat Party on April 23 and he heard it was a great event. He congratulated Kristi and Nassau Bay staff for making it a great event. He also congratulated those members on Council who were re-elected and looks forward to working with them in the next term.

Councilmember Klug thanked those who participated in the election and thanked City Secretary Garcia, Tuie Lee and Wendy Peters for their work during early voting and Election Day to ensure that the election process could be performed professionally and with integrity. He was both humbled and excited to serve another term and thanked everyone who participated. It was a great joy to participate in that process.

Councilmember Mahon commented on a well done election and showed his appreciation for those who assisted in making it go off without a hitch. He congratulated his colleagues and the Mayor for being re-elected.

Councilmember Dollar echoed the same on all comments and congratulated all his colleagues.

Mayor Pro Tem Mossman congratulated all those on Council and thanked staff for a very professionally run election. She has heard wonderful comments about how the election was handled.

Mayor Denman congratulated city staff for the nearly 600 voters. The City received the budget award for the fourth year in a row for transparency and focus. There was another big rain event for a second month in a row and again there were no spillages in the creeks and no violations. Great job to the Public Works staff for being prepared for that rain and eliminating the possibilities and getting us clearing out quite rapidly after the rain.

REPORTS FROM STAFF MEMBERS & COMMITTEES

COMMITTEES

City Manager

City Manager Reynolds indicated there were previous discussions regarding the animal ordinance being changed and there will be a step increase in the citations that are given to animal owners as an incentive to take care of the issue instead of getting multiple citations.

He also noted 29 of the solar light heads have been replaced and encouraged anyone who is interested in serving on the citizen committee to contact him.

City Manager Reynolds stated mosquito spraying would be taking place on Tuesdays and Thursdays from 10 pm until midnight. If this mosquito population grows spraying will increase to three days a week Mondays, Wednesdays, and Fridays until the mosquito population is controlled, and spraying will then revert to twice a week on Tuesdays and Thursdays.

City Manager Reynolds recognized longtime resident Buck Gay who has chosen to retire from taking photos at the Council meetings and encouraged any prospective volunteers who would be willing to take photos for the City to let him know.

The City of Nassau Bay was represented in the MS150 by a team which consisted of City Manager Reynolds, Finance Director Csilla Stiles and husband, Human Resource Administrator Isela Castillo and husband, and Officer Kaila Sullivan.

City Manager Reynolds thanked staff for their hard work during the April flooding event and recognized the volunteer fire department for assisting in northwest Houston during this event.

City Manager Reynolds reiterated the Street EatZ event was well attended with approximately 1,500 people in attendance.

The City of Nassau Bay was the recipient of the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award for its fourth consecutive year.

Public Works staff was recognized for their prompt response to a very large water break which took approximately 5 ½ hours to repair.

City Manager Reynolds recognized Officer Sullivan for her work in apprehending a robbery suspect.

City Manager Reynolds reminded everyone the city would be hosting a hurricane preparedness seminar on May 19 from 6 pm to 9 pm.

Fire Department

Fire Department President Matt Roper reported the members logged 1,400 standby man hours and 54 calls at the station in April. President Report reiterated that the VFD assisted the Kline Fire Department during the flooding event in April.

CONSENT AGENDA

The Consent Agenda listed the following items for approval:

A. Approval of Minutes

1. Regular Meeting on April 11, 2016; and

Resolution exempting from 2016 Ad Valorem Taxes a portion of the market value of a residence homestead

The caption of the resolution reads as follows:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NASSAU BAY, TEXAS, EXEMPTING FROM 2016 AD VALOREM TAXES A PORTION OF THE MARKET VALUE OF A RESIDENCE HOMESTEAD AS AUTHORIZED BY THE CONSTITUTION OF THE STATE OF TEXAS, ARTICLE VIII, SECTION 1-b, SUBSECTION (E) & (N); AND TEXAS PROPERTY CODE SECTION 11.13

(Said Resolution is of record in Resolution Book No. 19 of the City of Nassau Bay, Texas, being Resolution No. R2016-2067.)

Resolution accepting a contract with Linebarger Goggan & Sampson LLP for fines and fees collection services

The caption of the resolution reads as follows:

RESOLUTION AUTHORIZING THE APPROVAL OF A CONTRACT WITH LINEBARGER GOGGAN BLAIR & SAMPSON, LLP FOR FINES AND FEES COLLECTION SERVICES

(Said Resolution is of record in Resolution Book No. 19 of the City of Nassau Bay, Texas, being Resolution No. R2016-2068.)

It was moved by Councilmember Warters, seconded by Councilmember Amdur, that the above items on the Consent Agenda be approved.

Motion passed 7 – 0.

NEW BUSINESS

Approve and allow the City Manager to sign a contract with Tetra Tech as the primary contractor for disaster debris monitoring services

Emergency Management Coordinator Jamie Galloway gave an overview of the item noting this item is to allow the City Manager to sign a contract once it has been approved by the City Attorney with Tetra Tech for debris monitoring. There were three proposals received for this request for proposal. Nassau Bay already has a contract with a debris hauler. Tetra Tech is a Houston based company who will ensure that the debris hauler is loading the trucks correctly and we are not getting charged for trucks that are half full. This is part of the FEMA guidelines. This is a three year contract with two, one year extensions.

It was moved by Mayor Pro Tem Mossman, seconded by Councilmember Warters, to allow the City Manager to sign a contract with Tetra Tech for disaster debris monitoring services contingent on City Attorney approval of said contract.

Motion passed 7 – 0.

Approve and allow the City Manager to sign a contract with Phoenix Pollution Control & Environmental Services, Inc. to provide pre-position equipment for the city pending disasters

Emergency Management Coordinator Jamie Galloway gave an overview of the item noting this was for logistics. One proposal was received for this request for proposal. This company can provide equipment we cannot get through the normal processes in a disaster. He indicated this was a three year contract with two, one year extensions. This is a no cost contract and there will be some mobilization costs but will depend on which route is taken.

It was moved by Mayor Pro Tem Mossman, seconded by Councilmember Dollar, to allow the City Manager to sign a contract with Phoenix Pollution Control & Environmental Services, Inc. to provide pre-position equipment for the city pending disasters contingent on City Attorney approval of said contract.

Motion passed 7 – 0.

Approve and allow the City Manager to sign a contract with Vizcarra Hospitality to provide catering services for responders during disasters

Emergency Management Coordinator Jamie Galloway gave an overview of the item the current company we have is no longer servicing emergency responders. We only one received one proposal for this request for proposal. They will be here within six hours of initiation. He stated there was a \$51,000 per week mobilization cost for this contract.

It was moved by Councilmember Amdur, seconded by Councilmember Mahon, to allow the City Manager to sign a contract with Vizcarra Hospitality to provide catering services for responders during disasters contingent on City Attorney approval of said contract.

Motion passed 7 – 0.

Approve the guidelines and application for filming in Nassau Bay to become a Film Friendly Community

Communications Director Kristi Sykora gave an overview of the item stating there would be several economic benefits for Nassau Bay for on location filming. The purpose of the guidelines and the application are to be prepared to handle any production that may come to the city. At this time Houston and The Woodlands are the only two other communities who are certified and Nassau Bay will be the first in our area. She indicated Nassau Bay had hosted a workshop in March.

Brief discussion was held regarding the provisions outlined in the guidelines.

It was moved by Councilmember Amdur, seconded by Mayor Pro Tem Mossman, to approve the guidelines and application for Nassau Bay to become a Film Friendly Community.

Motion passed 7 – 0.

EXECUTIVE SESSION

Meeting recessed to Executive Session at 7:42 p.m. with Mayor Mark Denman reading from the posted agenda the following topics to be discussed in Executive Session:

1. §551.087 Deliberations Regarding Economic Development Negotiations – Discussion of economic development options.

Meeting returned to Open Session at 8:15 p.m.

ACTION ITEM(S) FROM EXECUTIVE SESSION

No action was taken on executive session item.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:15 p.m.

Minutes approved as submitted and/or amended this 13th day of June, A.D., 2016.



Marisela Garcia
Marisela Garcia, TRMC
City Secretary

CITY OF NASSAU BAY, TEXAS

Mark A. Denman
Mark A. Denman
Mayor *Mayor Pro-temp*