

**MINUTES
PLANNING COMMISSION
CITY OF NASSAU BAY
SEPTEMBER 1, 2015
6:00 PM**

MEMBERS OF PLANNING COMMISSION PRESENT: Chairman Roscoe Lee, Commissioners Kirk Walker, Arlene Phillips, Louis Nguyen, Miguel Zamora and Don Johnson.

OTHER CITY OFFICIALS PRESENT: Assistant City Manager Mary Chambers and Building Secretary Kathy George.

PRESIDING: Roscoe Lee.

CALL TO ORDER AND ROLL CALL OF MEMBERS

Chairman Lee called the meeting to order at 6:00 pm.

Chairman Lee announced a quorum of the Commission was present.

APPROVAL OF MINUTES

The minutes of the meeting of August 11, 2015 were presented for approval. It was moved by Commissioner Arlene Phillips, seconded by Commissioner Don Johnson, that the minutes be approved.

Motion passed 6 – 0.

NEW BUSINESS

The following assignments were agreed on by the Commission:

- Chairman Lee and Building Secretary George will document the Planning Commission activities on CMP 2015.
- City staff will update the “Population Growth Scenario” (page 1.7), “Median Household Income (2008)” (page 1.8), and the “Census 2010 data” (page 1.11 -1.13).
- Commissioner Phillips will update the emphasis on “Built-Out Community” (page 2.1).
- Chairman Lee will update the house elevations under the FEMA assistance grant and the effects of the Biggerts-Waters Act.
- Chairman Lee will also include the City’s support of flood control projects to mitigate damage due to hurricanes (page 2.4). Mr. Lee will include the need for requirements unique to elevating existing housing in compliance with the FEMA regulations versus requirements for new construction or complete rebuilds (page 2.7).
- Commissioner Johnson will rework the section “Still on the Agenda” (page 3.1). Mr. Johnson will also ask Public Works Director Lopez to address the “Infrastructure Status and Outlook” (page 3.2).

- Under the section “Diversified Financing” (page 3.3) the Commission will ask Finance Director Stiles to review this section and develop updates as needed.
- Sections “Strategic Issues” (page 3.4), “Action Strategies” (page 3.6), and “Ongoing Storm Sewer System Rehab” (page 3.7) Public Works Director Lopez will be asked to review and recommend whether updates where needed.
- “Use of Long-Term Debt” (page 3.7) Finance Director Stiles will be asked to review this section and recommend updates where needed.
- Section “Infrastructure Upgrades for Emergency Preparedness” (page 3.8) Public Works Director Lopez and Senior Accountant Vasquez will be asked to review and update as needed.
- “Need for Public Safety Facility” (page 3.8) section will be reviewed by City staff and Police Chief Cashiola.
- Section 3.9 “New City Hall” will be deleted.
- Chairman Lee will work with Commissioner Johnson and Public Works Director Lopez on “Overcoming ‘Flood-Prone Community’ Perception (page 3.10).
- Commissioner Lee will also update the “Successes and Accomplishments since 2003 Plan Update” (page 4.1) to include events and Town Square and “Planning Context” (page 4.2) to include the deletion of the TACCL picture.
- “Peninsula Public Access” (page 4.5) will be updated to document current status and grant requests for additional improvement by Chairman Lee.
- Section “Clearer Delineation of Nassau Bay along NASA Parkway (page 4.6) will be covered by City staff and a deletion of the recycling drop-off areas in the Parks parking lot will be deleted.
- The “New/Amended City Ordinances” (page 5.8) will be updated by Chairman Lee as well as the section “Next Step for Redevelopment (Multi-Family) (page 5.9), but will include City staff assistance.
- Assistant City Manager Chambers will review and recommend updates as needed on “Strategic Action Area – Tax Base Diversification” (page 5.10).
- Public Works Director Lopez will review and recommend updates as needed on “Strategic Action Area – Infrastructure Renewal and Investment” (page 5.10).
- Chairman Lee along with City staff will address the “Strategic Action Area – Community Facilities (Parks, City Buildings) (page 5.11) and “Strategic Action Area – Image and Aesthetics” (page 5.12).

ADJOURNMENT

There being no further discussion, the meeting adjourned at 7:23 pm.

Minutes approved as submitted and/or corrected this 3 day of November, A.D., 2015.



CITY OF NASSAU BAY, TEXAS

Roscoe Lee
Planning Commission Chairman

ATTEST

Kathy George
Planning Commission Secretary